



**दिल्ली विकास प्राधिकरण**  
**उद्यान विभाग ,उद्यान खण्ड - तृतीय**  
**बी2बी ,जनकपुरी ,नई दिल्ली-110058**



**e-TENDER NOTICE NO.: 06/19-20/HD-III/DDA**

**ई-निविदा सूचना संख्या: 06/19-20/HD-III/DDA**

The Dy. Director Hort. Div. III, B-2B, Janak Puri on behalf of Delhi Development Authority invited technical and financial online bid system item rates tenders from approved and eligible contractors of registered in Horticulture category only of DDA & CPWD and those of appropriate list of MES, BSNL and Railway for the following Horticulture Works through e-Tendering mode.

निम्नलिखित कार्यों के लिए उप-निदेशक उद्यान खंड III, B2B, जनकपुरी, दिल्ली विकास प्राधिकरण की ओर से ई-टेंडरिंग मोड के माध्यम से ऑनलाइन निविदा के लिए केवल DDA और CPWD से पंजीकृत और योग्य ठेकेदारों को ही तकनीकी और वित्तीय ऑनलाइन बोली प्रणाली के लिए आमंत्रित किया जाता है तथा जो एम.ई.एस. , बी.एस.एन.एल. और रेलवे की उपयुक्त सूची में शामिल हैं।

**Last Date and time of submission of tender is**  
निविदा जमा करने की अंतिम तिथि और समय है : **28-09-2019 at 3:00 PM**

**Date and time of opening of technical bid is**  
तकनीकी बोली खोलने की तिथि और समय है : **30-09-2019 at 3:30 PM**

**Date and time of opening of financial bid is**  
वित्तीय खोलने की तिथि और समय है : **07-10-2019 at 3:30 PM**

S. No.	NIT No. & Description of work	Estt. Cost	No. of A/R&M/O	TS No.	Budget/ Provision in lacs
		Earnest Money			
		Time Allowed			
1.	29/DD/(Hort.)-III/DDA/2019-20 <b>Name of Work:</b> - M/o Completed scheme of N/A-II under SWZ. <b>M/o Distt. Park Ph.- I &amp; III along with B-Block at Paschim Vihar.</b> <b>S.H:</b> Complete maintenance of lawn, woodland, cleaning sweeping of path etc. for 12 months at site.	Rs. 32,70,699/-	A/R & M/O No: 234/DHNW/DDA /AR&M/O/903 dt. 15-07-2019 for Rs. 6370032/-	T.S. No. 107/DHNW/DDA/2019-20 /1038 dt. 08-08-2019 Amount Rs. 3434234/-	2013 Lacs
		Rs. 65,414/-			
		12 Month.			
2.	30/DD/(Hort.)-III/DDA/2019-20 <b>Name of Work:</b> - M/o Completed scheme of N/A-II under SWZ. <b>M/o Distt. Park &amp; Lake G-17 at Paschim Vihar.</b> <b>S.H:</b> Complete maintenance of lawn, woodland, cleaning of path, lake etc. for 12 months at site.	Rs. 80,80,370/-	A/R & M/O No: 233/DHNW/DDA /AR&M/O/902 dt. 15-07-2019 for Rs. 13743371/-	T.S. No. 106/DHNW/DDA/2019-20 /1037 dt. 08-08-2019 Amount Rs. 8484389/-	-Do-
		Rs. 1,61,607/-			
		12 Month.			
3.	31/DD/(Hort.)-III/DDA/2019-20 <b>Name of Work:</b> - M/o Completed scheme of N/A-II under SWZ. <b>M/o Park &amp; Lake Madipur and Bhagwati Talab at Madipur Talab.</b> <b>S.H:</b> Complete maintenance of lawn, woodland, cleaning of path, lake etc. for 12 months at site.	Rs. 26,05,944/-	A/R & M/O No: 232/DHNW/DDA /AR&M/O/901 dt. 15-07-2019 for Rs. 5307510/-	T.S. No. 108/DHNW/DDA/2019-20 /1039 dt. 08-08-2019 Amount Rs. 2736241/-	-Do-
		Rs. 52,119/-			
		12 Month.			

4.	32/DD/(Hort.)-III/DDA/2019-20 <b>Name of Work:</b> - M/o Completed scheme of N/A-II under SWZ. <b>M/o Aff. M.P. green area 55.26 acres at Tagore Garden.</b> <b>S.H:</b> Complete maintenance of lawn, woodland, cleaning & sweeping of path etc. for 12 months at site.	Rs. 55,78,956/-	A/R & M/O No: 229/DHNW/DDA /AR&M/O/898 dt. 15-07-2019 for Rs. 10299848/-	T.S. No. 105/DHNW/ DDA/2019-20 /1036 dt. 08-08-2019 Amount Rs. 5857904/-	-Do-
		Rs. 1,11,579/-			
		12 Month.			
5.	33/DD/(Hort.)-III/DDA/2019-20 <b>Name of Work:</b> - M/o Completed scheme of N/A-II under SWZ. <b>M/o Aff. M.P. Green area 18 acres outer fall Najafgarh to Ring Road (Shivaji Park) Basai Darapur.</b> <b>S.H:</b> Complete maintenance of lawn, woodland, cleaning & sweeping of path etc. for 12 months at site.	Rs. 31,33,662/-	A/R & M/O No: 231/DHNW/DDA /AR&M/O/900 dt. 15-07-2019 for Rs. 7312532/-	T.S. No. 109/DHNW/ DDA/2019-20 /1040 dt. 08-08-2019 Amount Rs. 3290345/-	-Do-
		Rs. 62,673/-			
		12 Month.			
6.	34/DD/(Hort.)-III/DDA/2019-20 <b>Name of Work:</b> - M/o Completed scheme of N/A-II under SWZ. <b>M/o NHP at G-17 Janamastmi Park Paschim Vihar.</b> <b>S.H:</b> Complete maintenance of lawn, cleaning sweeping of path etc. for 12 months at site.	Rs. 11,60,758/-	A/R & M/O No: 238/DHNW/DDA /AR&M/O/928 dt. 22-07-2019 for Rs. 2771975/-	T.S. No. 20/DD/2019-20/Hort.-III /DDA/759 dt. 02-09-2019 Amount Rs. 1218796/-	-Do-
		Rs. 23,215/-			
		12 Month.			

**Note:**

1. The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.
2. The intending tenderer should ensure before tendering in DDA that the requisite fee has already been deposited with CRB.
3. For terms and conditions, eligibility criteria, the manner in which Earnest Money, etc. are to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in). for any assistance on e-tendering, please contact concerned EE or M/s. N.I.C. on email [cppp-nic@nic.in](mailto:cppp-nic@nic.in) or 24 x 7 helpline number 1800-233-7315.
4. Earnest money shall be deposited through RTGS/ NEFT in the account Sr. A.O. (CAU) Dwarka, account no. 01321110000036 with branch of HDFC, New Delhi and IFSC code HDFC0000132. The unique transaction reference of RTGS/NEFT shall have to be uploaded by the bidder in the e-tendering system by the prescribed date. The Dy. Director (Hort.) concerned will get earnest money verified from CAU based on the unique transition reference number against each RTGS/NEFT payment before the tenders are opened.

**IMPORTANT TERMS & CONDITIONS FOR TENDERERS.** Tenderers are required to go through the same before participating in the tender.

1. The unique transaction reference on RTGS against EMD, shall be placed online at specified location for Tender for Electronic Time and Attendance Recording System. The tender shall be submitted online in two parts, viz., technical bid and price bid. **First cover containing "Technical Bid" as well as "reference of EMD, tender fee" and other specified documents and second one containing "Price Bid" (Financial Bid).**
2. The technical Bids shall be opened online in the presence of a committee or their representatives by authorized bid openers. Price Bids of only those tenderers shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.

3. The tenderer should furnish the Earnest Money in the form of RTGS. The amount will be retained by DDA as part of security deposit, in case tender is accepted, otherwise it will be refunded. However, no interest shall be payable on the earnest money.
4. The tender shall be submitted online in two parts, viz. Technical Bid and Price Bid.

#### **TECHNICAL BID**

The tenderers are required to furnish following documents in Technical Bid: -

- (i) Scanned copy of Earnest Money shall be deposited through RTGS/NEFT in the account of Sr. AO/CAU/Dwarka.
- (ii) Scanned copy of Proof of Registration in Contractors' Registration Board (CRB) of DDA.
- (iii) Certificate of Registration for **SGST/CGST** and acknowledgement of up to date filed return.
- (iv) Scanned copy of Tender Acceptance Letter and Scanned copy of PAN.
- (v) Scanned copy of e-Tendering Fee from CRB with receipt.
- (vi) Scan copy of registration of EPF/ESI.

#### **PRICE BID (FINANCIAL BID)**

- (i) Schedule of price bid in the form of BoQ\_XXXXX.xls.  
Earnest Money shall be through

**Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring bidders/ suppliers who have not enrolled/ registered in e procurement they should have enroll/ register before participating through to website <https://eprocure.gov.in/eprocure/app>.**

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and instructions for bidders posted on website shall form of bid document.
3. The bid documents consisting of plans specifications the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and down load from website Central Public Procurement Portal for E-Procurement [ahttps://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) or [www.dda.org.in](http://www.dda.org.in) free of cost. **For any assistance on e-tendering please contact M/S National Information Centre on 18002337315.**
4. But the bid can only be submitted after uploading the mandatory scanned documents such as unique transaction reference of RTGS/NEFT towards cost of bid document, EMD and other documents as specified.
5. Those contractors not registered on the website mentioned above are required to get registered be forehand if needed they can be imparted training on online tendering process as per details available on the website the intending bidder must have valid class- III digital signature to submit the bid.
6. Intending agencies/tenderers need to register themselves on the E-tendering website <https://eprocure.gov.in/eprocure/app>. Aspiring bidder's suppliers who have not enrolled /registered in e-procurement should enroll/ register before participating. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at Annexure-X regarding **"Instructions for online Bid submission."** For any further clarification contact on 24x7 Help Desk- Toll free No-18002337315 or send a mail over to [cppp.noc.in](mailto:cppp.noc.in)
7. Bidder registered on Contractor Register Board (CRB) of DDA as required to pay the E-Tendering annual charge as under.

S. No.	Class of contractor	Amount to be paid (P.A)
1.	Class –I	Rs. 20,000.00
2.	Class –II	Rs. 16,000.00
3.	Class –III	Rs. 14,000.00
4.	Class –IV	Rs. 10,000.00
5.	Class –V	Rs. 6,000.00

The bidders who are not registered in DDA and wish to bid in DDA tenders are required to pay annual charge of e-tendering of Rs. 20,000.00

8. Contractor can upload documents in the form of JPG format and PDF format.
9. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in green color.

In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0"

Therefore, if any cell is left blank and no rate is quote by the bidder, rate such item shall be treated as "0" (ZERO).

- (i) No hard copy of any document will be required to be submitted by the tenderer till the opening of the tenders. Hard copies of relevant documents will **be required from the lowest tenderer (L1)** only."
- (ii) Copy of Enlistment Order and certificate of work experience and other documents as specified in the notice shall be scanned and uploaded to the **e-tendering website (CPP Portal)** within the period of tender submission. Online tender documents, submitted by intending bidders, shall be opened only of those bidders, whose Earnest Money Deposit, Cost of Tender Document and other **documents uploaded on web site (CPP Portal)** be found in order.

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उपनिदेशक

उद्यान खण्ड-3, दि.वि.प्रा.

No. F10 (1) NIT/2019-20/Hort. III/DDA/795

Dated: 16-09-2019.

Copy to:

1. प्रधान आयुक्त (कार्मिक, उद्यान, भू-दृश्य), विकास सदन, दि.वि.प्रा.
2. मुख्य अभि. द्वारका दि.वि.प्रा.
3. निदेशक (उद्यान खण्ड)उ.प., द.प. एवं पश्चिमी क्षेत्र दि.वि.प्रा.
4. उपनिदेशक उद्यान खण्ड- II, V, VIII, X और द्वारका दि.वि.प्रा.
5. उपनिदेशक कोटि नियंत्रण
6. वरिष्ठ लेखाधिकारी के.ले.ई. द्वारका दि.वि.प्रा.
7. महासचिव उद्यान एसोसिएशन दि.वि.प्रा. B-1/122, अशोक विहार, Ph.- II, N.D.
8. सभी सह. निदेशक उद्यान खण्ड- 3 दि.वि.प्रा.
9. सूचना पट उद्यान खण्ड- 3 दि.वि.प्रा.
10. पोर्टल से संपर्क के लिए वेबसाइट <https://eprocure.gov.in/eprocure/app> or <https://dda.org.in>.
11. एन.आई.सी .नई दिल्ली.

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उपनिदेशक

उद्यान खण्ड-3, दि.वि.प्रा.