

DELHI DEVELOPMENT AUTHORITY
ROHINI PROJECT DIVISION NO.6

Rohini Office Complex,
Deepali Chowk, Sect.3,
Rohini, Delhi

No. F54(3)/RPD-6/DDA/2009-10/ 7/10

dated 18th Aug. 2009

To

M/S C.K.Photostat,
B-104, Begam Vihar,
New Delhi - 110086

Name of work ; Grant of temporary Licence for installation of a
Photocopier in the office of Chief Engineer (Rohini)

Dear Sir,

Your item rate quotation for the above said work has been accepted on behalf of Delhi Development Authority @ Rs. 0.35 per copy for A4 Size for the period from 17.8.2009 to 16.8.2010 at your quoted rates, terms and conditions given below :

CONDITIONS :

1. The machine will be installed by you at your own cost.
2. The cost of paper, toner, operator will be borne by you as well as watch and ward of machine and paper etc. will be your responsibility.
3. The department is not responsible in case of any mis-happening.
4. The department will arrange free space and electricity in the office complex of Chief Engineer (Rohini) Rohini Zone, DDA.
5. The payment will be released to you through Cheque.
6. The payment will be released fortnightly on the basis of verified bills by the various officers of the Zone and Checked by SE(HQ) Rohini.
7. You will sign an agreement on non-judicial paper worth Rs. 50/- (Rs. Fifty only) as acceptance of terms and conditions. You will also give undertaking on non-judicial paper for vacating the site within 24 hours as and when demanded by the department.
8. The quality of the photocopy should be acceptable by the concerned officials / officials of DDA.

The offer will be valid for 10 days during which you are to make necessary arrangements for installations of machine and signing of agreement.

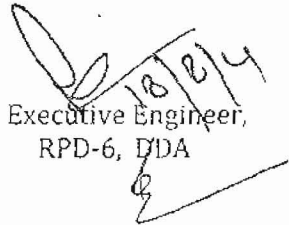
18/8/09
EXECUTIVE ENGINEER
RPD 6, DDA, ROHINI

Copy to :

1. CE(R) , DDA.
2. Director (Planning) Rohini

:2:

3. All SEs, Rohini Zone.
4. Deputy Director (LM) Rohini.
5. SE CC-14, DDA
6. All Executive Engineer, Rohini Zone.
7. Executive Engineer\ (Elect.) Division no. 4 and 9.
8. SE(HQ), Rohini for issuing necessary instructions to all Divisional Heads for getting the Photostat work done in Zonal office itself and payments will be released by EE RPD6 through cheque on fortnightly basis on the basis of bill produced by the agency through SE (HQ), Rohini.


Executive Engineer,
RPD-6, DDA