

DELHI DEVELOPMENT AUTHORITY
BHALSWA GOLF COURSE
E-Tender Notice No. 9 / BGC/DDA/2013-14/3rd Call

On-line tenders are Re-invited by the undersigned on behalf of Delhi Development Authority (Sports Wing) for the work: - **Providing /Deputing one no. Course Supervisor at BGC for (6 days a week).** Only those Agencies/Firm/Person having undertaken three similar work during the last three years in Government Department of Public Sector undertaking with annual turnover more than 20 lacs in each year duly certified by Chartered Accountant are entitled to apply. A proof in this regard is necessary to be enclosed with Tender otherwise the Tender shall not be entertained.

Tender documents can be obtained/ downloaded on the e-tendering portal i.e. www.tenderwizard.com/DDA or www.dda.org.in up to _____ (last date of sale). Earnest money amounting to **Rs. 2587/-** and cost of tender document of Rs. 525/- (non- refundable) shall be deposited through RTGS/NEFT in the account of Bhalswa Golf Course. The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tenderer in the E-Tendering system by the Prescribed Date. The DDOs concern will get tender cost /earnest money verified from their banks based on the unique transaction reference no. against each RTGS/NEFT payment before the tenders are opened.

The unique transaction reference of RTGS/NEFT against EMD, Cost of Tender Document shall be placed in single sealed envelope superscripted as “**Earnest money, cost of Tender Documents**” with name of work and due date of opening of the bid mentioned there on and will submit to tender opening Authority by prescribed Date.

SL	NIT No. Name of Work	Name and address of Sports Complex	Estimated cost	Period of Contract	Last date and time of submission of tender	Date and time of opening of tender	Bank Detail
			Cost of Tender		Period		
			Tender Processing Fee		During which unique transaction reference of RTGS/NEFT against EMD, Cost of Tender document, E-tender processing fee and other document shall be submitted		
			Earnest Money				
1	NIT No. 9 3 rd Call F3(92)BGC/DDA//2010 M/o Bhalswa Golf Course Sh:- Providing /Deputing one no. Course Supervisor at BGC for (6 days a week).	Bhalswa Golf Course/DDA Near Bhalswa lake, Outer Ring Road, Delhi-110042	Rs. 1,29,358/-	12 Months	05/07/2013 At 3:00 PM	08/07/2013 At 3:30PM	Bank A/c No. 154201000020 239 Name of Bank Indian Overseas Bank Branch Name:- Prashant Vihar AFSC Code:- IOBA0001542
			Rs. 525/-		06/07/2013 At 3:00 PM		
			Rs. 562/-				
			Rs. 2587/-				

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Commissioner (Sports)
Delhi Development Authority

Note:- For eligibility criteria, mode of payment of tender cost, processing fee, earnest money and other detailed of the tender visit the website www.tenderwizard.com/DDA or www.dda.org.in. For any assistance on e-tendering please contact M/s. ITI Limited on 011-49424365, 8800991856, 8800991864, 8800991859, 9971662903, 8800991851, 8800991861 and Fax 011-25618721.

F3(92)BGC/DDA/2010/
/2013

Date :- /

Copy to:-

1. Director (System), DDA through e-mail.
2. Sr. A.O.(Sports),DDA.
3. Secretary (Coordn.), Sports Wing, DDA.
4. ALL Secretaries of the DDA Sports Complex.
5. The Secretary, DDA Contractor's Welfare Association, Vikas Kuteer, New Delhi.
6. The Secretary, DDA Contractor's Welfare's Welfare Association, F-18, Vikas Kuteer New Delhi.
7. AAO(BGC),DDA.
8. Concern JEs, S.O.(Hort), Manager, BGC,DDA.
9. Notice Board.

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Commissioner (Sports)
Delhi Development Authority

Terms & Conditions:

1. That the Agency shall provide persons having specialized expertise for each of the playing field and the Course Supervisor be fully aware of the type of work to be carried out and maintenance of each of the grounds according to the international standards.
2. The period of work shall be **twelve months** from the date of issuance of letter of acceptance.
3. The validity of the quotation is 60 days from the date of the opening of the sealed quotations.
4. The Course Supervisor should be provided for **6 days** in a week.
5. That the Agency shall provide Course Supervisor who is polite and courteous to the members/ participants in each discipline.
6. The Course Supervisor shall be in attendance on the prescribed hours and if any Course Supervisor is found absent from duty the Delhi Development Authority shall be entitled to make proportionate deductions out of the payments due to the Agency.
7. That the Course Supervisor provided by the Agency shall carry out their work as per orders/instructions of the Secretary / In-charge. All such instructions and orders issued shall be, for all purposes deemed to have been issued to the Agency.
8. That any lapse on the part of the Course Supervisor of the Agency, the Commissioner (Sports), DDA can take such action as he may deem appropriate and the decision of the Commissioner (Sports), DDA in that behalf shall be final and binding upon the quotationers/Agency and shall not be called in questions before any Forum.
9. The Agency shall provide uniforms to the personnel deployed by the Agency, duly approved by the Secretary of the Complex and all personnel so deployed shall attend in uniform. Any Course Supervisor attending without uniform shall be deemed to be absent from duty.
10. That for all intents and purposes the Course Supervisor and such like personnel provided by the agency shall be the employees of the agency. The Agency shall be responsible to provide all admissible and/or fringe benefits to such personnel in the same manner as the agency does to its other employees. The Delhi Development Authority shall not be responsible in any respect whatsoever for payment of any claims of the personnel provided by the Agency.
11. That the Agency shall furnish a Certificate that payment to the Course Supervisor have been made in accordance with the rates circulated by the Government of the National Capital Territory of Delhi as applicable during the period of the claim.
12. That any loss/damages/theft caused during the period the Course Supervisor are on job shall be the responsibility of the Agency and the Delhi Development Authority shall be entitled to recover the amount from the Agency. All payments to the Agency shall be made through cheque only.
13. A security deposit at a flat rate of 10% shall be deducted from each running bill and such deposit would be refunded after completion of the specified period. All payments shall be made after effecting statutory deductions.
14. Any conditional quotations shall be summarily rejected.
15. Any quotation received through post / courier etc. shall be summarily rejected.
16. Debarred agency/or individual shall not be permitted to participate in the tendering process.
17. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debarring.
18. The experience of agencies should be taken into account rather than individuals incorporated with the agencies, which does not include proprietorship.

19. **The rate quoted should not be less than estimated cost which is based on minimum wages of GNCTD or on the rates approved by the Competent Authority, DDA as the case may be. In case the rates quoted are less than the Estimated Cost then the quotation shall not be accounted for at all and action, as deemed fit, can be initiated by DDA against the agency. The agency can also be debarred from further tendering, etc. in Sports Wing of DDA.**
- (a) "The quotationer hereby acknowledge, having read and understand various statutory provisions as amended up-to date including but not limited to Minimum Wages Act, 1948, Contract Labour (Regulation and Abolition) Act, 1970, Employees' provident Funds and Miscellaneous Provisions Act, 1952, along with EPF scheme, payment of Bonus Act 1965, Payment of Gratuity Act, 1972, etc. and undertake to ensure compliance of all the statutory provisions of the aforesaid statues and all other statutes for the time being in force governing the employer, employee relationship between the quotationer on one hand and their employees on the other hand. The parties hereto have clearly understood and acknowledge that DDA shall not be liable in any manner under any circumstances for non-compliance of the aforesaid statutory provisions or otherwise and the quotationer shall be exclusively responsible and liable for all the consequences for non-compliance of the aforesaid statutory provisions and other relevant provisions governing the quotationer and his/ their employee and there shall be no obligation of DDA and DDA shall not have any privity with the employees of the quotationer for endorsement of the aforesaid statues or otherwise."
20. **If there are two or more agencies quoting the same rate preference would be given to the agency which is already working with satisfactory performance. If even then there is a tie between two or more such agencies than the work would be awarded to the agency which has the highest gross annual turnover for the last three consecutive financial years.**
21. No minor should be engaged at site.
22. Nothing extra shall be paid expect for the rate quoted.
23. Necessary statutory deduction shall be deducted from the bill.
24. The quotation submitted without required documents will not be entertained at all and summarily rejected.
25. The agency should be registered with the Service Tax Department. A proof in this regard is necessary to be enclosed with quotation otherwise the quotation shall not be entertained.
26. **Quoted rates should be inclusive of all taxes/levies including service tax payable under respective statutes. DDA will not entertain any claim, whatsoever, in this respect.**
27. The agency should provide Identity Card of each person.
28. Commissioner (Sports) reserves the right to reject all or any offer without assigning any reason and the same shall not be questionable before any forum, court of law, etc.
29. The deployed Course Supervisor will not indulge in any other activities of this complex.

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Commissioner (Sports),DDA

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Manager/BGC/DDA

BHALSWA GOLF COURSE
DELHI DEVELOPMENT AUTHORITY

SCHEDULE

M/o Bhalswa Golf Course

Sh:- Providing /Deputing one no. Course Supervisor at BGC for (6 days a week).

S.No.	Description of items	Qty	Unit	Rate	Amount
1	Sh:- Providing /Deputing one no. Course Supervisor at BGC for (6 days a week).	12 Months	Per Month		
				Total	Rs.

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Commissioner (Sports),DDA

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Secretary/BGC

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Manager/BGC/DDA