

**DELHI DEVELOPMENT AUTHORITY
PRESS TENDER NOTICE**

- 1.1 Item rate/percentage tenders are invited for the work on behalf of DDA from the approved contractors and eligible contract of DDA & CPWD and those of appropriate list of P&T, MES & Railways which shall be opened on the same day.

The enlistment of the contractors should be valid on the last date of sale of tenders.

In case only the last date of sale of tender is extended, the enlistment of contractor should be valid on the original date of sale of tenders.

In case both the date of receipt of application and sale of tender are extended, the enlistment of contractor should be valid on either of the two date i.e. original date of sale of tender or on the extended date of sale of tenders.

- 1.2 For works costing upto Rs.25 lacs in case of B&R, tender shall be issued to contractors registered with DDA only.
- 1.3 For work costing above Rs Lacs upto Rs.2 crores, tender shall be issued to DDA & CPWD enlisted contractor as per their enlistment. The tender shall also be issued to non-DDA, non-CPWD contractor provided they have satisfactorily completed three similar natures of works, each of value not less than 40% of the estimated cost in the last years.
- 1.4 For Works costing above Rs. 2 crores but upto Rs.10 crores, the tender shall be issued to DDA as well as non-DDA contractor provided they have satisfactorily completed three similar nature of work, each of value not less than 40% of the estimated cost or two works of similar nature, each of value not less than 50% of the estimated cost or two works of similar nature, each of value not less than 80% of the estimated cost in the last 7 years ending last day of the tender are invited. Note : Class 2 contractors of DDA & CPWD shall also be eligible if they satisfy the criteria specified in 1.4 above.
- 1.5 For works costing above Rs. 10 crore there shall be prequalification/post qualification as the case may be as per existing practice.

S. No.	Name of Divn. & Address	Name of work	Estt. Cost/ Earnest money/ cost of tender	Last date of Sale/ Dt. of opening	Time Allowed
1.	SED-5/DDA Sarita Vihar New Delhi	Maintenance of Distt. Centre, Nehru Place SH: Repairing of Parkings, footpath, flooring and peripheral road etc. at different locations.	<u>Rs.1,85,163/-</u> <u>Rs.3,703/-</u> Rs.500		01 (One month)

Executive Engineer SED-5/DDA

NIT No. 47/EE/SED-5/DDA/07-08

**DELHI DEVELOPMENT AUTHORITY
NOTICE INVITING TENDERS**

Division : SED-5

Tenders in the prescribed form are hereby invited on behalf of the Delhi Development Authority for:

Name of the work: **Maintenance of Distt. Centre, Nehru Place, New Delhi.**

SH: **Repairing of Parkings, footpath, flooring and peripheral road etc. at different locations.**

1. Estimated Cost: Rs.1,85,163.00

2. Contract document consisting of the detailed plans, complete specifications, the schedule of quantities of the various item of work to be done and a set of conditions of contract can be seen/purchased at the office of the AO/CAU/SEZ/DDA/Sale Counter, Vikas Sadan, New Delhi between 10.00 am to 3.00 pm every day, except on Sundays and Public Holidays.

(a) The site of the work is available.

3 (a) The tenders shall be placed in sealed covers to be issued by the AO/CAU/SEZ and tender sale counter duly superscribed the name of work, estimated amount day an date of opening and name of contractor to whom the tender document are sold. These tenders will be submitted by the contractor at following locations:

At Vikas Sadan (Ground Floor).

For South East Zone, South West Zone, Rohini Zone & Stores Divsi0ons (Civil work only)

Separate boxes are available for submission of tenders for each day of opening. The contractor should ensure that tenders are placed in the proper boxes fixed and provided for a particular day upto 7(Seven) days in advance (including date of opening during 10 a.m. to 5 p.m. except the date of opening when it will be upon 3.00 p.m. only.

(c) The tenders should be opened by the concerned Ex. Engineers on the date fixed at 3.30 pm at Vikas Sadan. Only registered contractor or one of their authorized representative (having proper authority on letter head of the contractor) will be allowed to enter into the premises where tenders will be opened.

4. Tender documents consisting of plans, specifications, the schedule of quantities of various clauses of work to be done and the set of terms and conditions of necessary documents can be seen in the office of the EE/SED-5/DDA Sarita Vihar, New Delhi between hours 11.00 am to 03.00 pm from _____ to _____ on any working days. Tender documents will be issued during the above mentioned hours on any working day from the office of the AO/CAU/South East Zone /Sale Counter of Vikas Sadan on payment of the following amount

(i) Rs.500.00 in cash as cost of tender (non refundable)

(ii) Earnest Money of Rs.3,703/- in cash/receipt Treasury Challan/Deposits at Call receipt of a scheduled Bank/Fixed Deposit receipt of a scheduled bank/demand Draft of a Scheduled Bank issued in favour of AO/CAU/South East Zone/DDA. When amount of earnest money is more than Rs.5 lac part of earnest money is acceptable in the form of bank guarantee also in such cases minimum 50% of earnest money (but not less than Rs. 5 lac) shall be deposited in the shape as described above and for balance amount of earnest money bank guarantee will be also be acceptable in favour of AO/CAU/South Eat Zone DDA.

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5. The contractor should quote in figures as well as in word the rate and amount tendered by them. The amount for each item should be worked out and the requisite totals given.

6. When a contractor signs a tender in an Indian language the percentage above or below and the tendered amount in case of PWD-form No.7 and the total amount tendered in the case of PWD form Nos. 8 and 12 should also be written in the same language. In the case of illiterate contractor the rate/amounts tendered should be attested by a witness.

8. Earnest Money amounting to Rs.3,703.00 in Currency Receipt Challan/Call Deposit Receipt/Demand Draft of a Scheduled Bank Guarantee by the Reserve Bank of India must accompany with each tender and each tender is taken sealed cover tender for above and address to EE/SED-5/DDA.

(a) The contractor whose tender is accepted shall execute an agreement on Rs.50/- stamp paper retreating his acceptance of the execution of work on the rate and conditions as set in the contract document.

9. The person/persons, whose tender(s) may be accepted (hereinafter called the contractor) shall permit DDA at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 10% of the gross amount of each running bill till the sum along with the sum already deposited as earnest money, will amount to security deposit of 5% of the tendered value of the work. Such deductions will be made and held by DDA by way of Security Deposit unless he/they has/have deposited the amount of Security at the rate mentioned above in cash or in the form of Government Security at the rate mentioned above in cash or in the form of Government Securities or fixed deposit receipts. In case a fixed deposit receipt of any Bank is furnished by the contractor to the DDA as part of the security deposit and the Bank is unable to make payment against the said fixed deposit receipt the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the DDA to make good the deficit.

All compensations or the other sums of money payable by the contractor under the terms of this contract may be deducted from or paid by the sale of a sufficient part of his security deposit or from the interest arising there from, or any sums which may be due to or may become due to the contractor by DDA on any account whatsoever and in the event of his Security Deposit being reduced by reason of any such deductions or sale as aforesaid the contractor shall within 10 days make good in cash or fixed deposit receipt tendered by the State Bank of India or by Scheduled Banks or Government Securities (if deposited for more than 12 months) endorsed in favour of the Engineer-in-charge, any sum or sums which may have been deducted from, or raised by sale of his security deposit or any part thereof, the Security Deposit shall be collected from the running bills of the contractor at the rates mentioned above and the Earnest Money if deposited in cash at the time of tenders will be treated a part of the Security Deposit.

(a) Government papers tendered as security will be taken @5% (five percent) below its market price or at its face value, whichever is less. The market price of Government paper would be ascertained by Divisional Officer at the time of collection of interest and the amount to interest of the extent of deficiency in value of the Government paper will be withheld if necessary.

(b) Government securities will include all forms of securities mentioned in rule 274 of the GFR except fidelity Bonds. This will be subject to the observance of the conditions mentioned under this rule against each form of security.

10. The acceptance of a tender will rest with the competent authority who does not bind himself to accept the lowest tender and reserves to himself the authority to reject are liable to be rejected.

11. Canvassing in connection with tenders is strictly prohibited and the tender submitted by the contractor who resort to canvassing shall be liable to rejection.

12. All rates shall be quoted on the proper form of the tender in figure as well as in words.

13. Item rate tender containing percentage below/above will be summarily rejected.

13.(a) It may please be carefully noted that no condition whatsoever shall be accepted by the department and the contractor is strictly prohibited for giving conditional tender, if any contractor not prepared to execute the work at the terms and conditions contained in the tender documents, he is requested not to tender for this work. It may be noted that if any contractor choose to submit conditional tender inspite of clear direction given above, his tender shall be liable to rejected summarily and his full earnest money shall stand forfeited. He will also be liable for being debarred from tendering in DDA for a period of six months.

13.(b) Monthly payment to the contractor will be made when the gross amount of the work done during the previous months is not less than indicated below:

Amount of contract	Gross value of works since previous Bill should exceed.
Over Rs.10 lacs value	Rs. 25,000/-
Over Rs. 2 Lacs upto Rs.10 Lacs	Rs. 10,000/-
Over Rs.50,000 upto Rs. 2 lacs	Rs. 5,000/-
Over Rs.50,000/-	Rs. 2,500/-

14. On acceptance of the tender the name of the accelerated representative of the contractor who would be responsible for taking instructions from the Engineer-In-Charge shall be communicated to the Engineer-in-Charge.

15. Special care should be taken to write the rats in figures as well as in words and the amount in figures only in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figure the word Rs..... should be written before the figure of Rupees and "P" after the decimal figure e.g. Rs. 2.15P and in case of words the words Rupees the word Rupees should be precede and the word paise should be written at the end. Unless the rate is in whole Rupees and followed by the word only it should in variably be in two decimal places.

16. Delhi Development Authority does not bind itself to accept the lowest or any tender and reserves to itself of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at same at the rate quoted.

17. Sales Tax, VAT if any or any other tax and cess duty on material in respect of this contract shall be payable by the contractor and DDA will not entertain any claim whatsoever in this respect.

18. A contractor must produce valid certificate of Registration with works contracts call of sales tax department of GNCTD & the tax clearance certificate in form XI (under rule 8(2) of Delhi Sales Tax of Works contract rule 1999) issued by the said call before the tender papers can be sold be him.

19. A Contractor shall not be permitted to tender for works in the DDA Zone responsible for award and execution of contracts) in which any of his near relatives is posted as Divisional Accountant or as an officer in any capacity between the grades of CE and JE (both inclusive) in the DDA. He shall intimate the name of his near relations, if, any, who are working as Gr. A,B or C officers in DDA. He shall also intimate the names of the persons who are working with him in any capacity or who are subsequently employed by him and who are near relatives of any Groups A,B or C officers in the DDA. Any breach of this condition by the contractor would render him liable to action under clause 3 of the agreement. In addition, he would also be liable to be debarred from rendering in future.

20. The contractor shall give a list of non gazetted DDA employees related to him.

21. No Engineer or Gazetted rank or other Gazetted Officer employed in Engineering of Administrative duties in an Engineering Department of the Govt. of India/Delhi Development Authority is allowed to work as contractor for a period of two years of his retirement from Govt. Service/Delhi Development Authority. This contract is liable to be cancelled if either the contractor or any of his employees are found at any time to be such a person who had not obtained the permission of the Govt. of India/Delhi Development Authority as aforesaid before submission of the tender or engagement in the contractor's service. The Engineering Department of Govt. of India includes the Engineering Department of DDA, CPWD, MES, P&T, NDMC, MCD, DWS&SD.

22. The tender for works shall remain open for acceptance for a period of sixty days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance whichever earlier or any modification in the terms and conditions of the tender which are not acceptable to the Department then the DDA shall without prejudice to any other right or remedy be at liberty to forfeit 50% of the said earnest money as aforesaid.

23. The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered for the same work. Failure to observe this condition would render the tender of the contractor tendering as well as witnessing the tender liable to summarily rejection.

24. Approved and eligible contractors of CPWD and those of appropriate class of DDA P&T Civil Wings and MES are also eligible to tender refer Press tender notice.

25. The facility of exemption from depositing the earnest money by virtue of executing the bond was withdrawn w.e.f. 20.12.1989 and all the bond stands cancelled from this date. Each intending tenderer has to deposit the required earnest money with individual tenders as mentioned in para-8.

26. While quoting the rate in schedule of quantities the work only should be written closely, following the amount and it should not be written in the next line.

27. The tender for the composite work includes the building portion, sanitary, water supply and drainage work.

28. The tenderer apart from being a class IB&R Contractor, must associate himself with agencies of the appropriate class which are eligible to tender for Sanitary and water supply installation.

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29. The contractor shall submit the list of work which are in hand (progress).

PERFORMA FOR CLAUSE – 29

Name of work	Name and particulars of division where the work is being executed	Amount of work	Position of work in progress	Remarks

30. The tenderer shall inspect and study the drawings referred to in the tender documents in the office of the Executive Engineer before and for the purpose of submitting the tender.

30A. In the case of item rate tender invited on form PWD-8 the contractor should be quote his rates only in one language i.e. either in Hindi or English. Rates should be quoted in figures as well as in word. In case a contractor has quoted rates in both the languages and the rates so quoted differ or the rate quoted in words and figure differ, then the lowest rates quoted by the contractor shall be treated as the rate quoted by the contractor.

31. The Government of India notified "The building and other construction workers (Regulation of Employment and condition of Service) Central Rules - Nineteen hundred ninety eight vide Notification dated 19.11.98" The Labour Commissioner, Govt. of NCT of Delhi as per notice number DLC/CLA/BCW/02/Lab/2184 dated 23.7.03 had intimated that the Central Govt. has specified a case @ 1% of the cost of Construction/Project vide their notification dated 26.9.96. The cess would therefore, be levied at this notified rate of % of the cost of Construction project of as revised by the competent authority from time to time.

32. That only scaled tenders in the envelop duly prescribed name of work, date of opening and the name of division shall only considered and accepted. Envelop shall be given along with the tender by the tender clerk at selling counter.

33. It has further been observed by CTE that in particular tender the contractor did not quote rate for a particular item. However, as per tender condition, tender in which any of the prescribed conditions are not fulfilled or incomplete in any respect, such tender are liable to be rejected. Instead of rejecting such incomplete tender or adopting "Nil" rate where contractor did not quote, justified rate observed to have been paid to the contractor, thus extending undue benefit to the contractor.

Therefore, it is enjoined upon all concerned that the tender in which any of the prescribed conditions are not fulfilled and/or the tender which is incomplete in any respect, shall be rejected. Wherever the contractor has not mentioned any rate against any item(s), the rates against such item(s) shall be treated as "Nil" for evaluation/execution purpose.

ADDITIONAL CLAUSE**1. Cases of withdrawal of offer****Action to be taken**

(i) If the contractors modifies/withdraw their offer within 60 days of quoting the rates.

The earnest money deposited by the contractor shall be forfeited 50% of the earnest money.

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(ii) If the contractor withdraw his offer immediately after the award of work.

The earnest money deposited by the contractor shall be forfeited absolutely.

(iii) If the contractor/agency with draw his offer after award of work after taking over.

It is deemed that the contractor has entered into contract and the action under clause 2 & 3 of the agreement the stipulated period will be taken against the contractor if he abandons the site after taking over the possession of the site from the Engineer-incharge. For taking action under clause 2 & 3 the only documentary proof required will be the documents showing signature of contractor or his authorized representative for taking over the possessions of site. It is further clarified that action under clause 2 & 3 of the agreement is attracted even through the contractor fails to sign the agreement of Rs.50/-non-judicial stamp paper but do not start the work from the tenth day after the date on which the order to commence the work is issued to contractor. The date of start of the work will be considered as date of taking over the possession of site.

Signature of Divisional Officer

For and behalf of DDA

Dt. New Delhi2007.

Copy forwarded to:

1. The Secretary, Contractor's Association, Vikas Kuteer, DDA & Central PWD "Y" shape building I.P. Estate, New Delhi. The receipt of this notice may please be acknowledged under seal of Association's Office.
2. The all SES Circle No..... DDA, New Delhi.
3. AO/CAU/SEZ..... DDA, New Delhi.
4. Notice Board, Chief Engineer's New Delhi
5. Divisional Accountant, Division No..... DDA, New Delhi-6
6. Asst. Engineer, Sub Divn. No..... Division No..... DDA, New Delhi
7. Head Clerk for recording a copy in the work file.
8. Director (System), DDA for displaying the NIT on DDA website.

Executive Engineer
SED-5/DDA .

SCHEDULE OF QUANTITY

Based on D.S.R/ 2002

Estimated cost : Rs. 1,85,163.00

Earnest money : Rs. 3,703.00

Time allowed: One month

Name of the work: **Maintenance of Distt. Centre, Nehru Place.**SH: **Repairing of Parkings, footpath, flooring and peripheral road etc. at different locations.**

S. No.	Description of items	Qty	Unit	Rate	Amount
(1)	(2)	(3)	(4)	(5)	(6)
1.	Earth work in surface excavation not exceeding 30 cm in depth but exceeding 1.5 m in width as well as 10 sqm on plan including disposal of excavated earth upto 50 m and lift upto 1.5 m, disposed soil to be leveled and neatly dressed. (a) All kinds of Soil	381.00 M ²	Per 100 Sqm		
2.	Providing and laying dry brick ballast 40 mm nominal size under interlocking precast cement concrete Paver block in parking/footpath as required at site of work complete per direction of Engineer-in-charge.	29.00 Cum	Cum		
3.	Providing and fixing cement concrete interlocking paver block in approved pattern/design, size and colour fixed over a 50 mm (Avg.) thick bed, i/c cutting wherever required and joint filled with Jamuna sand, placing in position as per direction of Engineer-in-charge. The material shall be as per IS code of C.C. paver block. (a) 60 mm thick Cement Concrete Paver Block (b) 80 mm thick Cement Concrete Paver Block	203.00 M ² 178.00 M ²	Sqm Sqm		

: 2 :

S. No.	Description of items	Qty	Unit	Rate	Amount
(1)	(2)	(3)	(4)	(5)	(6)
4.	Providing and fixing machine made kerb stone of size 300 (L) x 150 (T) x 300 (H) mm without cavity manufactured by using M-25 grade of conc. As per approved by the Engineer in charge i/c fixing in cement mortar 1:3 (1 cement : 3 C.sand) keeping 10 mm (max.) thick joint i/c pointing with cement mortar 1:3 (1 cement : 3 fine sand) complete. (65.00 Mtr	Mtr		

Executive Engineer
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