

**DELHI DEVELOPMENT AUTHORITY**  
**PRESS TENDER NOTICE**

No. **12** FO/CE/SEZ/DDA/08-09/

Sealed item rate tenders are invited for the following works on behalf of DDA from the approved contractors & eligible contractors of D.D.A. upto 3.00 P.M. which shall be opened on the same day at 3.30 P.M. at Vikas Sadan, DDA Office, INA, New Delhi on the indicated dates.

The enlistment of the contractor should be valid on the last date of sale of tenders.

In case only the last date of sale of tender is extended, the enlistment of contractors should be valid on the original date of sale of tenders.

In case both the last date of receipt of applications and sale of tenders are extended, the enlistment of the contractor should be valid on either of the two dates i.e. original date of sale of tender or on the extended date of sale of tender.

Tender document can be obtained on payment of cost of tender (non-refundable) as well as amount of Earnest Money mentioned against each work in the appropriate form as given in PWD.6 attached with the tender documents and on production of valid enlistment certificate from the CA/SEZ/DDA and Centralized Tender Office at Vikas Sadan. The intending tenderers may see the tender documents in the aforesaid offices of DDA before giving application for the same.

Sl. No.	NIT No.	Name & Address of Division.	Name of Work	Estimated Cost	Last date of sale
				Earnest Money Cost of Tender	Date of opening Time allowed
1	36/EE/SED-11/ DDA/08-09 (Re-invited)	Executive Engineer, SED-11, DDA, Vikas Sadan, New Delhi.	M/o completed scheme finishing & i/c T.C. etc. complete at Vikas Sadan. SH:- Maint. & upkeep of A-Block, cleaning & mopping of all floors i/c cleaning of toilets of all floors and shafts.	Rs.4,58,940/- Rs.9,179/- Rs.500/-	06 Months. <u>19-9-08</u> <u>23-9-08</u>
2	37/EE/SED-11/ DDA/08-09 (Re-invited)	-do-	-do- SH:- Maint. & upkeep of B-Block, cleaning & mopping of G.F. to VIth floor, F & E G Floor & cleaning of toilets of all floors.	Rs.8,83,458/- Rs.17,669/- Rs.500/-	06 Months. <u>19-9-08</u> <u>23-9-08</u>
3	38/EE/SED-11/ DDA/08-09 (Re-invited)	-do-	-do- SH:- Cleaning of toilets offices at all floors and shafts in C-Block, Vikas Sadan.	Rs.8,13,529/- Rs.16,271/- Rs.500/-	06 Months. <u>19-9-08</u> <u>23-9-08</u>
4	39/EE/SED-11/ DDA/08-09 (Re-invited)	-do-	-do- SH:- Maint. & upkeep of housing wing D-Block all floors (G.F., F.F., S.F. & T.F.), Badminton Hall, Auction Hall Gallery between A & C Block.	Rs.5,88,196/- Rs.11,764/- Rs.500/-	06 Months. <u>19-9-08</u> <u>23-9-08</u>
5	40/EE/SED-11/ DDA/08-09 (Re-invited)	-do-	-do- SH:- Cleaning of toilets officers at all floors and shafts in Press BUILDING & ESS building at Vikas Sadan.	Rs.3,80,164/- Rs.7,603/- Rs.500/-	06 Months. <u>19-9-08</u> <u>23-9-08</u>

23-9-08



Conditions : Conditions for all the works mentioned at Sl.No.1 to 5

1. Specialized firms/contractors who fulfill the following requirements whether registered with CPWD/DDA or not shall be eligible to apply. Joint ventures are not accepted.
  - a. Should have satisfactorily completed (at least one of them in Central Government/Central Autonomous body/Central PSU) either three similar works each costing not less than 40% of the estimated cost or two similar works each costing not less than 60% of the estimated cost or one similar works costing not less than 80% of the estimated cost during last Five years ending last day of the month previous to the one in which applications are invited. The applicant shall submit certificates from clients/owners in support of his claim. Such certificates shall be signed by an official not below the rank of Executive Engineer or Project Manager or equivalent. Similar works shall mean mechanized/automated housekeeping work of non residential buildings which shall include mechanized cleaning of building durable and non-durable furniture.
  - b. Shall have average annual financial turnover of at least 50% of estimated cost during immediate last three years ending March, 2008. The applicant shall submit a statement duly certified by chartered Accountant or ITC certificate in support of his claim.
  - c. Shall possess machines used in the housekeeping work, of book value of not less than Rs. 35 lacs. The applicant shall submit duly certified copy of balance sheet of the year ending March, 2008 or any other proof to the satisfaction of the competent authority in support of his claim.
  - d. Should not have incurred any loss in more than two years during the last five years ending March, 2008 duly certified by the Chartered Accountant. Per return submitted by the applicant to the income tax department.
  - e. Should produce a solvency certificate of 40% of estimated cost of work certified by the bankers (Note: the bankers will be any of the scheduled Banks as per RBI act).
  - f. Attested copies of all the documents are required to be submitted along with the application.
2. Tenderer should possess valid ISO: 9001 Certification for Housekeeping services.
3. If any information furnished by the applicant is found incorrect at a later stage, he should be liable to be debarred from tendering/taking up of work in CPWD/DDA. The department reserves the right to verify the particulars furnished by the applicant independently.
4. Intending agencies should apply with details about criteria as mentioned above.
5. The department reserves the right to reject any application/tender without assigning any reason. The enlistment of contractors should be valid on the last date of sale of tenders. In case only the last date of sale of tender is extended, the enlistment of contractor should be valid on the original date of sale of tenders. The contractor should be registered Delhi Value Added Tax (DVAT) Act 2004 and must produce along with the application the attested copy of such registration and acknowledgement upto date filed returns submitted to the Department of Trade & Taxes, Delhi. The contractor should submit certificate copy of registration certificate under Employee Provident Fund Act and Service Tax registration certificate.

(6) The Tenders  
for the above  
works will be  
issued by  
EE/SED-II

Esstt. (est) Rs 4,58,940 -  
E. money Rs 9,179 -  
T. Allowed - 6 months

## SCHEDULE OF QUANTITIES

NAME OF WORK : M/O COMPLETED SCHEME FINISHING & FURNISHING I/C T.C. ETC. COMPLETE AT VIKAS SADAN

SH : Maintenance & up keep of 'A' Block cleaning and mopping of all floors i/c cleaning of toilets of all floors and shafts etc.

S.No.	Description of Item	Qty	Unit	Rate(Rs.)	Amount(Rs.)
1.	Cleaning and mopping up of floors, toilets, pantries, shutters, venetion blinds, tiles, name plates, furnitures, compactors, stair cases, railing, planters & all fittings and fixture of toilets, spittons, removing of web etc. with broom, mops, clothes, dusters, detergent, phynle, cleanzo or other chemicals and keeping homocol cubes and nepthelene balls in urinals, spraying perfume and removing all dust and garbage and disposing out to the dustbin at Vikas Sadan C-Block parking i/c regular cleaning and disinfecting of shafts all complete as per direction of Engineer - in - charge.	156 days	Per day		



Esstt. Cost Rs 883,458-  
 E. Money Rs 17,669-  
 T. Allowed - 6 months

## SCHEDULE OF QUANTITY

**Name of work:-** M/o Completed Scheme Finishing & Furnishing I/C.T.C. etc  
complete at VIKAS SADAN

**SH: Maintenance & Up keep of 'B' Block, Cleaning & mopping of G.F., to 7th floor, E & F GROUND**  
**Floor and Cleaning of toilets of all floors.**

S.No.	Description	Qty	Unit	Rate	Amount
	Cleaning and mopping up of floors, Toilets, pantries, shutters, Ventian blinds, tiles, name plates, furniture, compactors, stair case, railing, planters and all fitting and fixture of toilets, spitfors, removing of web etc. with broom, mops, clothes, dusters, detergent, phynle, cleanzo or other chemicals and keeping homocol cubes & Nepthelene balls in urinals, spraying perfume and removing all dust & garbage and disposing out to the dust bin at Vikas Sadan C-Block i/c regular cleaning & disinfecting of shafts all complete as per the direction of Engineer-in-Charge	156 days	per day		

Estt. Cost Rs 8,13,529/-  
 E. money Rs 16,271/-  
 T. Allowed - 6 months

Schedule of Quantity

Name of work: M/o Completed scheme finishing & Furnishing I/c T.C etc. complete at Vikas Sadan.

SH:- Cleaning of toilets, Offices at all floors and shaft in 'C' Block. VIKAS SADAN.

S.No.	Description of Item.	Qty.	Unit.	Rate.	Amount.
1	Cleaning and moping up of floors, toilets, Pantries, shutters, venetion blinds, tiles, name plates furniture compactors staircase, railing, planters, and all fittings and fixtures of toilets, spittoons, removing of web etc. With broom, mops, clothes dusters detergent, phynile clenzo or other chemical and keeping homocol cubes & Nethelene balls in urinals spraying perfume and removing dust & garbage and disposing out to the dustbin at Vikas Sadan 'C' Block including regular cleaning & disinfecting of shafts all complete as per the direction of Engineer-in-charge.	156 Days	Per day		

Estt. Cost Rs 588,196 -  
E. money Rs 11,764 -  
T. Allowed - 6 months.

## SCHEDULE OF QUANTITIES

Name of Work: M/o COMPLETED SCHEME FINISHING & FURNISHING I/C T.C. ETC COMPELTE AT VIKAKS SADAN.

SH: Maintenance & up keeping of Housing wing in 'D' Block all floors ( GF, FF, SF & TF) Badminton Hall, Auction Hall, Gallery between A&C Block, shaft & Toilets of Vikas Sadan.

S.No	Description of Items	Qty	Unit	Rate(Rs)	Amount(Rs)
1	Cleaning and mopping up of floors, toilets, pantries wall, panes, partitions, shutters, ventilation blinds, tiles, name plates, furniture, compactors, stair case, railing, planters and all fittings & fixtures of toilets, spitteens, removing of webs etc with brooms mops, cloth, dusters, detergents, phynle, cleanzo or other chemicals and others keeping homocol cubes & Naphthalene balls in urinals, at least thrice a day, spraying perfume removing all the dust garbage & disposing it to dustbins of Vikas Sadan in C-Block & keeping watch & ward of toilet fitting & fixture from 8.00 A.M. to 7.00 P.M. and i/c regular cleaning & disinfection of shaft all complete as per the direction of Engineer-in-charge.	156 days	per day		



Schedule of Quantity

Name of work:

M/o Completed scheme finishing & Furnishing i/c T.C etc. complete at Vikas Sadan.

SH:- Cleaning of toilets Offices at all floors and shaft in Press Building & E.S.S Building.

Esstt. Cost Rs 380164-  
E. money Rs 7603-  
T. Allowed - 6 months.

S.No.	Description of Item.	Qty.	Unit.	Rate.	Amount.
1	Cleaning and mopping up of floors, toilets, shutters, venetion blinds, tiles, name plates, furniture, compactors, staircase, railing, planters, and all fittings and fixtures of toilets, spittoons, removing of web etc. With broom, mops, clothes dusters detergent, phynile clenzo or other chemical and keeping homocol cubes & Nethelene balls in urinals spraying perfume and removing dust & garbage and disposing out to the dustbin at Vikas Sadan 'C' Block including regular cleaning & disinfecting of shafts all complete as per the direction of Engineer-in-charge.	156 days	Per day		