

**DELHI DEVELOPMENT AUTHORITY
QUTAB GOLF COURSE
PRESS ENCLAVE ROAD, NEW DELHI – 110017**

F1 (21)/QGC/DDA/Civil/2005-06/ 769

Dated: 22/09/2008

NOTICE INVITING QUOTATION NO. 87

The Delhi Development Authority invites sealed quotations from professional agencies having an experience of having executed atleast two similar types of works, mentioned herein below. The quotations should reach in the office of Secretary, Qutab Golf Course, DDA on or before..26.10.2008 upto 3.00 P.M. the sealed quotations shall be opened on the same day at 3.30 P.M. The quotationers or their representatives may be present at the time of opening of the sealed quotations.

Name of Work:- M/o Qutab Golf Course.

SH: - Engaging Driver for Qutab Golf Course.

S. No.	Description	Qty.	Unit
1.	Engaging Driver for Qutab Golf Course for seven days in a week.	01 Nos. for 12 months	Per month

Conditions:-


1. The work shall be carried out as per the instructions of Secretary/Asstt. Secretary, QGC.
2. The contract should be completed as per the terms & conditions of the contract/work order/specifications.
3. The period of work shall be 12 months from the date of issuance of letter of acceptance.
4. Failure to adhere to the terms & conditions of the work order will render the agency liable for penalty of Rs. 500/- on each occasion.
5. The offer of the firm, which does not abide by the Minimum Wages Act, as notified by GNCT Delhi on the date of submitting of tender, will be out rightly rejected.
6. The agency will have to provide personnel round the clock for seven days in week. The rate should not be less than the minimum wages rates on GNCTD by adding relieving charges.
7. The agency shall be faithfully follow and abide by all the provisions of the Delhi Municipal Corporation Act; by-laws or rules and regulations made there under and the provisions of the Delhi Shop and Establishment Act, Minimum Wages Act/Labour laws and those of any other law made from time to time and the rules or regulations made under DDA;s Qutab Golf Course, Press Enclave Road, New Delhi.
8. That the agency shall not claim any amount on account of loss or profit or damage for earlier determination of the contract.
9. That no liability against DDA shall be created in respect of any disputes that might arise between the agency and his personnel and any other person in respect to the liabilities of the contract.
10. That the agency shall be responsible to take the necessary steps precautions to prevent any mishappening/accident/loss of life in Qutab Golf Course premises. In case of any mishappening/accident/loss of life occur owing to any negligence on the part of the agency or his staff, the agency shall be held responsible and liable for any or all the consequences/liability arising there form and the DDA Management shall not be responsible/liable in any manner for any mishappening/accident/loss of life occurring in the Qutab Golf Course premises.
11. That the licensor shall not be responsible for the safety of men or any other material or articles belonging to the licensee and also shall not be liable for any damage or injury to the property of the licensee lying at any time, in or, upon or around the said premises from any cause whatsoever.
12. Any conditional quotations shall be summarily rejected.
13. Necessary statutory deduction will be made as applicable.
14. The validity of the quotation is 60 days from the date of opening of the sealed quotations.
15. Debarred agency/or individual shall not be permitted to participate in the tendering process.

16. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred person is also liable to debarring.
17. The rate quoted may not less than minimum wages as notified for unskilled category circulated by Govt. of NCT of Delhi.
- a) *"The quotationer hereby acknowledge, having read and understand various statutory provisions as amended up-to date including but not limited to Minimum Wages Act, 1948, Contract Labour (Regulation and Abolition) Act, 1970 Employees' provident funds and miscellaneous provisions Act, 1952 alongwith EPF scheme, payment of Bonus Act 1965 Payment of Gratuity Act, 1972 etc. and undertake to ensure compliance of all the statutory provisions of the aforesaid statues and all other-statues from the time being in force governing the employer, employee relationship between the quotationer on one hand and their employees on the other hand. The parties hereto have clearly understood and acknowledge that DDA shall not be liable in any manner under any circumstances for no-compliance of the aforesaid statutory provisions or otherwise and the quotationer shall be exclusively responsible and liable for all the consequences for non-compliance of the aforesaid statutory provisions and other relevant provisions governing the quotationer and his/their employee and there shall be no obligation of DDA and DDA shall not have any privy with the employees of the quotationer for endorsement of the aforesaid statues or otherwise".*
18. The agency should be registered with the Service Tax Department.
19. *"That the quotationer will furnish a copy of Service Tax Registration Certificate alongwith the quotation failing which the same is liable to be rejected.*
20. The liability of depositing the Service Tax will be of the agency. However, the Service Tax will be reimbursed to the agency on submission of the proof of depositing the same against the work.

(Brig. Virendra Kumar)
Secretary, QGC

Copy to:-

1. Director, (Sports) for information please.
2. Director (System), DDA through email ddatender@dda.org.in
3. Sr. A. O. (Sports), DDA
4. Secretaries of all Sports Complexes – with request to place it on notice board.
5. Secretary/DDA Contractor's Welfare Association, E-18, Vikas Kutir, New Delhi – 02.
6. Secretary/DDA Builders Association, Vikas Kutir, New Delhi – 02.
7. Asstt. Secretary, QGC
8. AAO, QGC
9. J. E. (Civil), QGC
10. Asstt. Cashier, QGC
11. Notice Board, QGC


Secretary, QGC