

DELHI DEVELOPMENT AUTHORITY  
OFFICE OF THE EXECUTIVE ENGINEER  
ELECTRICAL DIVISION NO. -10  
B2B, JANAKPURI, NEW DELHI -110058  
Phone No. -01125558176  
E-mail – [eee10dda@gmail.com](mailto:eee10dda@gmail.com)

### **For Specialized Works**

#### **INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING FORMING PART OF NIT AND TO BE POSTED ON WEBSITE.**

(Application for inviting open tenders)

The Execution Engineer (E), Electrical Division-12 on behalf of Delhi Development Authority invites online Item rate tenders from specialized agencies for the following work.

NIT No.		07/EE(E)/ED-12/DDA/12-13
Name of Work		Maintenance of staff quarters/Office building under SWZ, Janak Puri, and Rajouri Garden.
SH:		Servicing and Repairing of Air Conditioners, Water Coolers, Desert Cooler, Ceiling Fans, I E I, Compound Lighting etc. installed at DDA club/Staff Quarters/Office building under SWZ, Janak puri
Estimated Cost put to tender		Rs. 3,61,080/-
Earnest Money		Rs. 7,222/-
Period of Completion		Six Months
Date of Commencement of e-tender		9-8-12 3.00 P.M.
Last date & time of requisition of application of e-tender		20-8-12 3.00 P.M.
Last date & time of submission of e-tender along with uploading of transaction reference of RTGS/NEFT for EMD and Cost of tender documents. E-Tender processing fee and eligibility /documents.		20-8-12 3.00 P.M.
Last date & time for submission of scanned copies of documents uploaded to the Executive Engineer /El. D.-10/DDA.		23-8-12 3.00 P.M.
Time & date of Opening of tender.		29-8-12 3.30 P.M.

The contractor who fulfills the following requirement shall be eligible to apply.

Copy to:-

1. The S.E. (E) -I / Elect. Cirl. - I / DDA
2. The E.E.(E) / QCC / DDA
3. Sr. A.O. (CAU) / Dwarka, DDA.
4. EE / ED-1,2,3,4,5,6,7,8,9,11 & 12, DDA
5. AE-1,2&3/ Electrical Division No.10, DDA
6. AE (P) / ED-10, DDA
7. The Electrical Engineers Contractor Association, 2362/1, Maharaja Complex, Mina Road, Patel Nagar, New Delhi
8. The association of Electrical Contractor, Chamber No. 103, Laxmi Nagar, Laxmi Complex, Subhash Chowk, Delhi 110092.
9. The DDA contractor Welfare Association, near entrance of barrack No.1, Vikas Kuteer, I.P. Estate, New Delhi.
10. The Delhi Contractor Builder Association, H.No. 5503, New Chandrawal Ch. Bhim Singh Road, Delhi-110007.
11. The CPWD Contractor Association, 'Y' Shape Building, I.P. Estate, New Delhi.
12. The DDA Builder Association, C-29, Panchsheel Enclave, New Delhi.
13. The Contractor Association, 40 A, E-18 Vikas Kuteer, I.P. Estate, New Delhi.
14. The DCP, Darya Ganj, New Delhi for information and necessary action.
15. All DDA & MCD contractor Welfare Association (Regd.) 253, Pratap Khand, Vishwakarma Nagar, Delhi-92.
16. Notice Board, Electrical Division No.-10, DDA.
17. Tender Clerk, CAU (Dwarka), DDA, New Delhi.
18. Dy. Director (System), DDA, Vikas Sadan
19. Delhi Govt. Contractors Welfare Association (Regd.), 179, Trivani Apartment near Police Station, Vivek Vihar, Delhi-95.
20. AAO/ED-10.
21. M/s ITI Limited C-9 Ist floor Krishna Park, Najafgarh Road, Vikas Puri, N.D-110018 along with hard & soft copy of above NIT documents for further necessary action. Website: [www.tenderwizard.com](http://www.tenderwizard.com) / DDA for any assistance on e-tendering please contact M/s ITI Limited on 011-22488721, 9350596369, 801010637038, 9312064776.

  
Executive Engineer (E)  
Electrical Division-10



1. The annual financial turn over (gross) in the similar nature of work one of the preceding three financial years shall not be less than 100% of the estimated (gross) value of the work (duly audited by Chartered Accountants) on annualized basis depending upon the time allowed for completion i.e. total estimated value divided by time of completion.

The satisfactory completion of similar nature/ class of at least

- (i) One work of 80% of the estimated cost OR
- (ii) Two works of 60% of the estimated cost OR
- (iii) Three works of 40% of the estimated cost of the proposed work in the Central/State Govt. Public Sector Undertaking/Govt. autonomous bodies during the last seven years.

**Intending contractors shall submit documents in support of their eligibility to Executive Engineer (Elect.), Electrical Division-10 before last date of submission and got ensure of their eligibility before submission of tender and also submit scan copies along with other documents.**

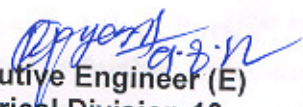
1. The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from website [www.tenderwizard.com/DDA](http://www.tenderwizard.com/DDA) or [www.dda.org](http://www.dda.org) in free of cost.
2. The enlistment of the contractors should be valid on the last date of submission of tenders. In case only the last date of submission of tender is extended the enlistment of contractor should be valid on the original date of submission of tenders.
3. Those contractors not registered on the website mentioned above, are required to get registered beforehand. The intending bidder must have and class-II digital signature to submit the bid.
4. Earnest Money & cost of tender shall be deposited through RTGS/NEFT in the A/c of Sr. A.O. of CAU Dwarka Zone having account number 1290300366 with Central Bank of India, Manglapuri New Delhi, branch (IFSC code CBINO283498). The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tenderer in the E-tendering system by the prescribed data. The Executive Engineer (E) /Electrical Division-10 will get tender cost/ earnest money verified from CAU based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

A part of earnest money is acceptable in the form of bank guarantee also. Earnest money up to Rs. 20lacs, will have to be deposited through RTGS/NEFT mode. If the amount of Earnest Money is more than Rs. 20 lacs. then the amount of Earnest Money beyond Rs. 20 lacs can be deposited in the form of Bank Guarantee also. Such Bank Guarantee is to be scanned and uploaded to the E-Tendering website within the period of tender submission.

5. Earnest Money and cost of tender have to be deposited through separate transactions:
- (iv) Cost of Tender Document:- Rs. 525 (to be deposited through RTGS/NEFT in the account of Sr. A.O. (CAU) Dwarka Zone).
  - (v) E-Tendering Processing Fee :- Rs. 562/- (to be deposited through E-Mode of ITI Ltd. ) in favour of M/s ITI Ltd. Payable at Delhi.)
6. The unique transaction reference of RTGS/NEFT against EMD Cost of Tender Document and Bank Guarantee shall be placed in single sealed envelope superscripted as "Earnest Money, Cost of tender Documents" with name of work and the date of opening of the bid mentioned there on and will submit to tender opening Authority by 23-8-12.
7. Copy of certificate of work experience. Audited Balance sheet, Bank Solvency. Certificate and other documents mentioned above shall be scanned and uploaded to the e-tendering website within the period of tender submission and certified copy of each shall be deposited in a separate envelope marked as, "**Eligibility Documents**". Both the envelopes shall be placed in another envelope with due mention of Name of Work, date & time of opening of tenders and to be submitted in the office of Executive Engineer during the period mentioned thereon.

**List of Documents to be "scanned and uploaded" within the period of tender submission:**

- i) The unique transaction reference of RTGS/NEFT against EMD, Cost of Tender Document.
- ii) Bank Guarantee
- iii) Electronic transfer to "ITI Ltd". Towards cost of tender processing fee.
- iv) Certificate of work experience.
- v) Audited Balance Sheet
- vi) Bank Solvency certificate
- vii) Certificate of Registration for Sales Tax / VAT and Service Tax and acknowledgement of up to date filed return.

  
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