

**N.O.W.: CWG Village Sports Complex**  
**SH: Mechanized Housekeeping and maintenance of**  
**CWG Village Sports Complex.**

**N.I.T. NO. /Secy/CWGVSC/DDA/2013-14**

**Estt. Cost : Rs. 62,00,466/-**

**Earnest Money : Rs. 1,24,009/-**

**Processing Fee: Rs. 3483/-**

**Security Deposit : 5% of Tendered amount.**

**Performance Guarantee: 5% of Tendered amount.**

**Time Allowed : 12 (Twelve) Months**

**Certified that this NIT contains 1 to 43 pages.**

**AE(C)Sports/YSC**

**Commissioner (Sports), DDA**

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

## **INDEX**

<b>S.No</b>	<b>Description</b>	<b>Page</b>
<b>1.</b>	<b>Tender Notice</b>	<b>1-2</b>
<b>2</b>	<b>Particular of the Applicant</b>	<b>3</b>
<b>3</b>	<b>Item / Percentage Rate Tender and Contract Form</b>	<b>4-5</b>
<b>4</b>	<b>Terms &amp; Conditions</b>	<b>6-21</b>
<b>6</b>	<b>Special terms &amp; conditions</b>	<b>22-36</b>
<b>7</b>	<b>List of Enclosures</b>	<b>37</b>
<b>8</b>	<b>Form of Performance Guarantee-Bank Guarantee Bond</b>	<b>38-39</b>
<b>9</b>	<b>Schedule of Quantity</b>	<b>40-43</b>

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

**DELHI DEVELOPMENT AUTHORITY  
CWG VILLAGE SPORTS COMPLEX  
Akshardham, Delhi-110092**

**PRESS TENDER NOTICE NO. 01/AO/Sports/DDA/2013-14**

**N.I.T. NO. 01/Secy/CWGVSC/DDA/2013-14**

Online tender is invited by the undersigned on behalf of DDA (Sports Wing) for the following works. The tender shall be in two parts viz. Part-I containing 'Technical Bid' and Part-II comprising 'Financial Bid'. Only those agencies having three similar works of housekeeping in the last five years with annual turnover of minimum **Rs. 01 Crore** for the last five years for each year duly certified by a Chartered Accountant will be eligible to tender. The tenderers must be registered with the Labour Commissioner Delhi under the Contract Labour Act, with the Provident Fund Commissioner, E.S.I. and Service Tax Department, ISO Certificate etc. and the proof thereof should be enclosed with the Technical Bid. **The bid not submitted in accordance with the prescribed manner will not be accounted for at all.**

Agency / Contractor should have satisfactorily completed either one or more similar nature of works (means work of housekeeping) each costing not less than 40% of the estimated cost put to tender, or two similar works each costing not less than 50% of the estimated cost put to tender, or one similar work costing not less than 80% of the estimated cost.

S. No.	Name of work	<u>Name and address of Sports Complex</u>	Cost of Tender Tender Processing Fee  Estimated Amount Earnest Money	Time Period	Last Date & Time of submission of Tender/  Period during which Unique transaction Reference of RTGS/ NEFT against EMD, Cost of tender Document, E-Tender processing Fee and other Documents shall be submitted	Date and time of opening of tender	Bank Detail
1.	Upgradation of CWGVSC SH: Mechanized housekeeping and maintenance of CWG Village Sports Complex.	Yamuna Sports Complex, Surajmal Viahr, Delhi	Rs. 1050/- Rs. 3483/- Rs. 62,00,466/- Rs. 124009/-	twelve months	<b>Upto 03:00 P.M on 15.04.2013</b> <b>16.04.2013 At 3:00 PM</b>	<b>22.04.2013 At 2:30 PM</b>	Bank Account No. 053000301990029 Name of Bank Corporation Bank Branch Name Vivek Vihar, Delhi IFSC Code No. CORP0000530

Tender documents can be obtained / download on the e-tendering portal i.e. [www.tenderwizard.com/dda](http://www.tenderwizard.com/dda) or [www.dda.org.in](http://www.dda.org.in) upto **15.04.2013 (last date of sale)**. Earnest money amounting to Rs. 1,24,009/- and cost of tender document of Rs. 1050/- (Non-refundable) shall be

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

deposited through RTGS/NEFT in the account of “**Yamuna Sports Complex, DDA**”. The unique transaction reference of RTGS / NEFT shall have to be uploaded by the tenderer in the E-Tendering system by the prescribed date. The DDOs concern will get tender cost / earnest money verified from their banks based on the unique transaction reference no. against each RTGS / NEFT payment before the tenders are opened.

The unique transaction reference of RTGS / NEFT against EMD, Cost of Tender Document shall be placed in single sealed envelope superscripted as “**Earnest money, cost of Tender Documents**” with name of work and due date of opening of the bid mentioned there on and will submit to tender opening Authority by prescribed Date.

**NOTE:- 1. A penalty will imposed to agency Rs. 5,000/- per day if work is not found satisfactorily by the Commissioner (Sports).**

**2. For eligibility criteria, mode of payment of tender cost, processing fee, earnest money and other details of the tender visit the website [www.tenderwizard.com/dda](http://www.tenderwizard.com/dda) or [www.dda.org.in](http://www.dda.org.in). For any assistance on e-tendering please contact M/s ITI Limited on 011-49424365, 8800991856, 8800991864, 8800991859, 8800991861, 8800991844, 8800991845.**

Commissioner (Sports), DDA

No. F7(275)CWGVSC/DDA/12-13

Dated :

Copy to:-

1. Dir(System, DDA - through E-mail for DDA Website.
2. A.O. (Sports), DDA
3. Secy (Coordn), Sports Wing, DDA
4. Sect. DDA Contractor's Welfare Association Visas Minar, I.P. Estate, New Delhi.
5. Sect. DDA Builders's Association, E-18, Vikas Kutir, New Delhi.
6. The General Secretary, Delhi Contractor's Welfare Association (Regd.), 306, Masjid Moth, N.D.S.E., Part-II, New Delhi-110049.
7. All Secretary of DDA Sports Complexes for displaying on their Notice Boards.
8. AAO/YSC/DDA
9. Notice Board

Commissioner (Sports), DDA

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

**TENDER APPLICATION FORM FOR MECHANIZED HOUSEKEEPING AND MAINTENANCE  
OF CWG VILLAGE SPORTS COMPLEX.**

**A. PARTICULARS OF THE TENDERER/APPLICANT**

- |  |   |
|--|---|
| <p>1. Name of Person(s)/Firm/Company : _____</p> <p>2. Name of Father / Husband : _____<br/>(Auth. Signatory in case of firm/Company)</p> <p>3. Date of Birth : _____</p> <p>4. Address with Telephone No. : _____<br/>_____</p> <p>5. E-mail ID : _____</p> <p>6. Particulars of similar two works/job undertaken during the last 2 years (proof must also be enclosed)</p> <p>7. Each paper of the tender should be signed by the tenderer with seal of the Agency/Firm</p> <p>8. No column should be left blank and the rate &amp; amount should be written in such a way that interpolation is not possible.</p> | <p>Affix duly attested<br/>passport size<br/>photograph of the<br/>tenderer</p> |
|--|---|

**B. PARTICULARS OF THE CWG VILLAGE SPORTS COMPLEX**

1. Locality: **Akshardham, Delhi**
2. Area in Sq. Meter: 2350000 SQ.MTR.
3. Amount deposited on account of Earnest Money of Rs. 1,24,009/- shall be deposited through RTGS/NEFT in the account of **“Yamuna Sports Complex, DDA”**.

The DDA may at its discretion accept the offer made by me/us above or reject the same without assigning any reason.

(Signature of the applicant with Rubber Stamp)

**Note: The above format may be downloaded, filled-in and scanned copy uploaded and the quoted rates not to be less than the estimated cost.**

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

**ITEM/PERCENTAGE RATE TENDER AND CONTRACT FORM**

- Name of Work : **Upgradation of CWG Village Sports Complex**  
 SH : **Mechanized housekeeping and maintenance of CWG Village Sports Complex.**
- i) To be submitted through E-Tendering up to 3.00 pm on **15.04.2013**.
- ii) To be opened through E-Tendering at 2.30 pm on **22.04.2013** at Siri Fort Sports Complex, Agust Kranti Marg, Siri Fort, Delhi.

**T E N D E R**

I/ We have read and examined the notice inviting tender, General Rules and Directions, Conditions of Contract, special condition, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the DDA within the time specified in NIT, viz., schedule of quantities and in accordance in all respects.

We agree to keep the tender open for sixty (60) days from the due date of its opening / Sixty days from the date of opening of financial bid.

A sum of Rs **1,24,009/-** is hereby forwarded through RTGS/NEFT in the account of **“Yamuna Sports Complex, DDA** as earnest money. If I/we, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said DDA or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/we fail to commence work as specified, I/we agree that DDA or its successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained in NIT.

Further, I/We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re tendering process of the work.

I/we undertake and confirm that eligible work(s) has/have got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of the Department, then I/we shall be debarred for tendering in DDA in future for ever. Also, if such a violation comes to the notice of the Department before the date of

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

start of work the Commissioner (Sports) shall be free to forfeit the entire amount of earnest money deposit /performance guarantee.”

I/we hereby declare that I/we shall treat the tender documents and other records connected with the work as secret/ confidential documents and shall not communicate information derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Signature of witness

Name:

Address:

Occupation:

Signature of contactor

Name:

Address:

### **A C C E P T A N C E**

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the DDA for a sum of Rs..... (Rupees  
\_\_\_\_\_)

The letters referred to below shall form part of this contract Agreement:

- i)
- ii)
- iii)

For & on behalf of Delhi Development Authority

Signature \_\_\_\_\_

Designation: Commissioner (Sports)  
Sports Wing

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

**DELHI DEVELOPMENT AUTHORITY**  
**CWG VILLAGE SPORTS COMPLEX, AKSHARDHAM, DELHI**

No.

Dated:

M/s \_\_\_\_\_

\_\_\_\_\_

ESTIMATED COST OF TENDER: Rs. 62,00,466/-

2% Earnest Money: Rs. 1,24,009/-

Cost of tenders: Rs. 1000 + 5% VAT

Processing fee: Rs. 3100/- + 12.36% service tax

Period of completion: 12 months

Date and time for submission of tender through e-Procurement: **15.04.2013** at upto **3.00 P.M.**

Period during which EMD, cost of tender, documents and tendering process fee and other documents shall be submitted upto **3.00 P.M. on 16.04.2013**

Date and time of opening of tender: **22.04.2013 at 3:30 P.M.**

**Sub: Invitation of Tender through e-tendering for Mechanized housekeeping and maintenance of CWG Village Sports Complex.**

**Terms and Conditions of the Tender**

**4. DEFINITIONS**

- .1 "Agency/Contractor" shall mean a tenderer whose tender has been accepted by the D.D.A. and is sent a written communication confirming the same.
- .2 "Department" shall mean the D.D.A.
- .3 "Manpower" shall mean the full-time Housekeeping staff employed by the tenderer for carrying out the cleaning work of Indoor/Outdoor facilities of CWGVSC.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC



- .4 D.D.A. will be called as first party and the tenderer as second party.

#### 4. **Eligibility criteria**

- .1 Agency / Contractor should have satisfactorily completed either one or more similar nature of works each costing not less than 40% of the estimated cost put to tender, or two similar works each costing not less than 50% of the estimated cost put to tender, or one similar work costing not less than 80% of the estimated cost in Central Government/Central Autonomous Bodies/Central PSUs/State Govt., State PSUs, Municipal bodies, 3 Star Hotels, Malls, large corporate offices, large commercial establishments, hospitals, Delhi Metro, AAI, DIAL, etc., during the last 7 financial years previous to one in which the tenders are invited.
- .2 Contractor should submit work order of the same with satisfactory work completion certificate.
- .3 In order to substantiate that the bidder undertakes cleaning and maintenance works on regular basis.
- .4 The validity of the quotation is 60 days from the date of opening of the sealed quotations.
- .5 The tenderer has to attach copy of Pan Card.
- .6 Tenderer must submit a copy of service tax registration certificate which should be in the name of the tenderer.
- .7 Contractor should not be blacklisted by any Central/State Govt./Municipal agency. An undertaking to this effect needs to be furnished on a non-judicial stamp paper of Rs. 50/-.
- .8 Bid should be complete, covering the entire scope of the work and should conform to the General and Special conditions indicated in the bid document. Incomplete and non-conforming bids will be outrightly rejected.
- .9 No joint venture/consortium is allowed to participate in the tender process.
- .10 Scanned copies of the above mentioned documents should be provided with the Tender documents through e-tendering process.

- 2.11(a) Earnest Money and cost of tender shall be deposited through RTGS/NEFT in the account of Yamuna Sports Complex, **DDA account No. 053000301990029 with Corporation Bank, Vivek Vihar Branch, Delhi 110092 (IFSC Code CORP0000530)** the unique transaction reference of RTGS/NEFT shall have to be uploaded by the tender in the e-tendering system by the prescribed date. The DDO concerned will get tender cost/earnest money verified from Bank based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

Earnest money and cost of tender have to be deposited through Separate transactions.

- (i) **Cost of Tender Document : Rs. 1000/- + 5% D.Vat to be deposited through RTGS/NEFT in the account of the “Yamuna Sports Complex, DDA”.**
- (ii) **E-Tender Processing Fee – Rs. 3100/- + 12.36% service tax (to be deposited through E-Mode of ITI Limited) in favour of M/s ITI Limited payable at Delhi).**

The unique transaction reference of RTGS/NEFT against EMD, Cost of Tender Document and Bank Guarantee shall be placed in single sealed envelop superscripted as “Earnest Money, cost of tender Documents” with name of work and due date of opening of the bid mentioned thereon and will submit to tender opening Authority by 16.04.2013 (Date).

Further, if I/we fail to commence work as specified I/we agree that DDA or its successors in office shall without prejudice to any other right or remedy available in law, be a liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all works referred to in the tender documents upon the terms and conditions contains in NIT.

- 2.12 The successful tenderer shall provide attested copies of above mentioned documents before award of the work and original documents also, if so directed.
- 2.13 The contractor, whose tender is accepted, will be required to furnish performance guarantee of 5 % (Five percent) of the tendered amount within the period of 15 days from the date of issue of letter of intent. This guarantee shall be in the form of Deposit at call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand draft of any scheduled bank/Pay order of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000) or Government securities or fixed Deposit Receipts of any Scheduled bank or the State Bank of India in accordance with the prescribed form.
- 2.14 (i). The tender for the work shall remain open for acceptance for a period of sixty (60) days from the date of opening of tender/sixty days from the date of opening of financial bid(strike out as the case may be). If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of tender which are not acceptable to the department, then the DDA shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re tendering process of the work.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

- 2.14(ii) If the contractor withdraws his offer immediately after the award of work. The Earnest Money deposited by the Contractor shall be forfeited absolutely and disciplinary action as deemed fit shall be taken by the department against the contractor.

**Commissioner (Sports), DDA**

A.....  
 C.....  
 CS.....  
 OW.....  
 D..... AE(C)Sports/CWGVSC

### 3. SCOPE OF WORK TO BE EXECUTED BY CONTRACTOR/TENDERER

- 3.1 The Contractor shall be fully responsible for the cleaning work in Indoor / Outdoor facilities at CWG Village Sports Complex, under the overall supervision and direction of the Department. The Contractor shall seek instructions from the Department, or any other officer authorized by the Department for the above noted purpose.
- 3.2 The extensive cleaning/maintenance works has to be generally should be done between 6.00 A.M. to 9.00 P.M. Periodic works are to be carried out on Sunday and holidays. No extra payment shall be made by the D.D.A. to the Contractor for working at odd hours.
- 3.3 Sweeping, mopping, cleaning of drains, scavenging toilets, floors, roads, paths, parking, lawns etc with disposal of malba and all other allied works have to be done on all working days of Yamuna Sports Complex.

### 4. Details of areas covered under this scope of work are as under:-

S.No.	Area
1.	Complete Housekeeping work of Indoor/Outdoor facilities of CWGVSC.

- 4.1 The above details of the area are representative and not for billing/payment purpose. The rates are lump sum and for the entire area given in the scope of work.

### 5. DETAILS OF WORK TO BE CARRIED OUT DAILY ARE AS UNDER: -

- (a) General cleaning (sweeping, mopping, dusting and any other connected work) of the office rooms, open office halls, Conference rooms, reception, corridors, lifts, stores, pantry areas, stairs, Air Handling Unit area, space for water coolers, toilets, parking areas, service areas, service roads, pavements and roads/footpath at CWG Village Sports Complex.
- (b) Removal of waste paper, packing material and any other garbage from the entire premises including staircases, lift areas, open areas, etc.
- (c) Stain removal treatment of entire premises including stairs, area of office cabins, halls, reception, toilets, lifts, etc., and stain removing from fixtures, furniture and equipment.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

- (d) Cleaning and dusting of planters, paintings, posters, notice-boards, etc.
- (e) Removal of dirt on the inner walls, or on the foot of doors, ventilators, etc., as and when required.

6. The indicative list of tools and cleaning equipment to be deployed by the contractor as per schedule/special condition.

7. The firm must assess the number of manpower with uniform required to maintain the CWG Village Sports Complex.

## 8. Performance Evaluation :

8.1 The D.D.A. shall rate the quality/performance of the Contractor and the Contractor is obliged to perform to the entire satisfaction of the D.D.A.

8.2 The D.D.A. reserves the right to satisfy itself about the quality of the mechanized housekeeping services provided by the Contractor. In case of unsatisfactory performance, the Contractor will be given opportunity to improve the service within a period of one week failing which following consequences shall follow:-

- (a) Penalty of 5% to 10% of monthly contract amount shall be imposed depending upon the level of deficiency.
- (b) Termination of contract.
- (c) DDA would forfeit the Security Deposit and Performance Guarantee in case of failure on the part of the Contractor to improve the services after notice.

The decision of the D.D.A. will be final in this regard.

## 9. Tender Form, Earnest Money & Security Deposit

9.1. Eligible Contractors can download the tender from website <http://www.dda.org.in>

9.1 (a) Earnest Money and cost of tender shall be deposited through RTGS/NEFT in the account of "Yamuna Sports Complex, DDA" account No. 053000301990029 *with Corporation Bank, Vivek Vihar Branch, Delhi 110092 (IFSC Code CORP0000530)* the unique transaction reference of RTGS/NEFT shall have to be uploaded by the tender in the e-tendering system by the prescribed date. The Secretary/DDO concerned will get tender cost/earnest money verified from Bank based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

Earnest money and cost of tender have to be deposited through Separate transactions.

- (i) **Cost of Tender Document : Rs.1000/- + 5% D Vat. to be deposited through RTGS/NEFT in the account of the “Yamuna Sports Complex, DDA”.**
- (ii) **E-Tender Processing Fee – Rs.3100/- + 12.36% service tax (to be deposited through E-Mode of ITI Limited) in favour of M/s ITI Limited payable at Delhi).**

The unique transaction reference of RTGS/NEFT against EMD, Cost of Tender Document and Bank Guarantee shall be placed in single sealed envelope superscripted as “Earnest Money, cost of tender Documents” with name of work and due date of opening of the bid mentioned thereon and will submit to tender opening Authority by 16.04.2013 (Date).

9.1(b) The tenderer must produce a certificate that up-to-date returns have been filed alongwith the copies of such returns submitted to the Department of Trade and Taxes.

9.2 The notice inviting tender shall form a part of the contract document. The successful tenderer/Contractor shall, as directed by the Department, sign the necessary contract documents consisting of the notice inviting tender, all the documents including additional conditions, specifications and drawings, if any, forming part of the tender as issued at the time of invitation of tender and acceptance thereof, with any correspondence leading thereto within the time specified in the letter communicating the acceptance of the tender. In case of delay, the earnest money may be forfeited and the tender cancelled, or the contract enforced as per the terms of the tender and the invitation to tender and the tenderer shall thus be bound by the conditions of contract even though the formal agreement has not been executed and signed within the specified time by the tenderer.

## **10. Period of Tendered Work**

10.1 This contract will be awarded initially for a period of **twelve months** from the day the Contractor starts providing cleaning & mopping and may be extended for next period depending upon the quality of mechanized housekeeping services

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

rendered by the tenderer. Extension, if made, is subject to the satisfaction of DDA and it would be at the absolute discretion to DDA. The Contractor would not have any right for extension of the period of the contract.

### 11.1 Performance Guarantee

- i) The Contractor shall submit an irrevocable Performance Guarantee of 5% (Five percent) of the tendered amount in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within period of 15 Days from the date of issue of letter of acceptance. This period can be further extended by the Commissioner (Sports), DDA up to a maximum period of 7 days on written request of the contractor stating the reasons for delay in procuring the performance Guarantee to the satisfaction of the Commissioner (Sports), DDA. This guarantee shall be in the form of Deposit at call receipt of any scheduled bank or banker cheque of any scheduled bank/ Demand Draft of any scheduled bank/Pay order of any scheduled bank or Government Securities or Fixed Deposit Receipts. In case a fixed deposit receipt of any Bank is furnished by the contractor to the DDA as part of the performance guarantee and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the DDA to make good the deficit.
- ii) The Performance Guarantee shall be initially valid up to the stipulated date of completion plus 60 days beyond that. In case the time for completion of work gets enlarged, the contractor shall get the validity of Performance Guarantee extended to cover such enlarged time for completion of work. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor, without any interest.
- iii) The Commissioner (Sports), DDA shall not make a claim under the performance guarantee except for amounts to which the DDA is entitled under the contract (not withstanding and/or without prejudice to any other provisions in the contract agreement) in the event of:
  - a) Failure by the contractor to extend the validity of the Performance Guarantee as described herein above, in which event the Commissioner (Sports), DDA may claim the full amount of the Performance Guarantee.
  - b) Failure by the contractor to pay DDA any amount due, either as agreed by the contractor or determined under any of the Clauses/ Conditions of the agreement, within 30 days of the service of notice to this effect by Commissioner (Sports), DDA.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

- iv) In the event of the contract being determined or rescinded under provision of any of the Clause/ Condition of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of the DDA.

### 11.2 Recovery of Security Deposit

The person/persons whose tender(s) may be accepted (hereinafter called the contractor) shall permit DDA at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 5% of the gross amount of each running bill till the sum along with the sum already deposited as earnest money, will amount to security deposit of 5% of the tendered value of the work. Earnest money shall be adjusted first in the security deposit and further recovery of security deposit shall commence only when the update amount of security deposit starts exceeding the earnest money. Such deductions will be made and held by DDA by way of Security Deposit unless he/they has/have deposited the amount of Security at the rate mentioned above in the form cash or in the form of Government Securities or fixed deposit receipts. In case a fixed deposit receipt of any Bank is furnished by the contractor to the DDA as part of the security deposit and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the DDA to make good the deficit.

All compensations or the other sums of money payable by the contractor under the terms of this contract may be deducted from, or paid by the sale of a sufficient part of his security deposit or from the interest arising there from, or from any sums which may be due to or may become due to the contractor by DDA on any account whatsoever and in the event of his Security Deposit being reduced by reason of any such deductions or sale as aforesaid, the contractor shall within 10 days make good in cash or fixed deposit receipt tendered by the State Bank of India or by Scheduled Banks or Government Securities (if deposited for more than 12 months) endorsed in favour of the DDA, any sum or sums which may have been deducted from, or raised by sale of his security deposit or any part thereof. The security deposit shall be collected from the running bills of the contractor at the rates mentioned above and the Earnest money deposited at the time of tender will be treated as part of the Security Deposit.

The security deposit as deducted above can be released against bank guarantee issued by a scheduled bank, on its accumulations to a minimum of Rs.5 lakh subject to the condition that amount of such bank guarantee, except last one, shall not be less than Rs. 5 lakh.

**Note-1:** Government papers tendered as security will be taken at 5% (five percent) below its market price or at its face value, whichever is less. The market price of Government paper would be ascertained by the Officer at the time of collection of interest and the amount of interest to the extent of deficiency in value of the Government paper will be withheld if necessary.

**Note-2:** Government Securities will include all forms of Securities mentioned in rule No.274 of the G.F. Rules except fidelity bond. This will be subject to

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC



the observance of the condition mentioned under the rule against each form of security.

**Note-3:** Note 1 & 2 above shall be applicable for both clause 11.1 and 11.2.

## **12. Payment of Bills**

- 12.1 Bill payment will be done by D.D.A. within thirty days from the date of submission of the bill in respect of undisputed bills. The Contractor while preferring the bill for payment will have to certify that the wages (as per Minimum Wages Act and other statutory liabilities) of the employees deployed on site, for the month for which the bill pertains have been disbursed through account payee cheques. The Contractor shall submit a copy of the bill of material purchased for the month alongwith the bill. The Contractor shall submit a copy of bank statement showing the encashment of cheques issued to the employees, ESI & PF. The D.D.A. can ask for any document from the Contractor to ensure that the payment to the workers has been made strictly in accordance with the Minimum Wages Act.
- 12.2 Quoted rates should be inclusive of all taxes/levies including service tax payable under respective statutes. DDA will not entertain any claim, whatsoever, in this respect.
- 12.3 The Contractor shall have to make the payment of wages to the employees irrespective of the fact whether D.D.A. has made the payment to the Contractor for a particular month or not.
- 12.4 The Contractor shall hand over the cheques/cash towards wages to the employees.
- 12.5 Wherever any over payment which may have been made comes to the notice of D.D.A., the same shall be deducted by D.D.A. from any sum due, or which at any time thereafter may become due to the Contractor under this tender/agreement/contract, and failing that, under any other tender/contract/agreement with D.D.A., or from the security deposit / contracted performance guarantee.
- 12.6 If any underpayment is discovered, the amount shall be duly paid to the Contractor by the D.D.A. as and when pointed out and justified.
- 12.7 Whereas the D.D.A. shall adjust for changes in wages according to Minimum Wages Act. (Any increase on this account, will be supported by relevant notification/documents.)
- 12.8 That the quoted rates should invariably be written both in figures and words, failing which the quotation shall liable to be rejected.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

### **13. Notice of the D.D.A.**

- 13.1 Subject to as otherwise provided in the tender documents, all notices to be given on behalf of D.D.A. and all other action to be taken on its behalf may be taken by the Commissioner (Sports), or any authorized official of the D.D.A.

### **14. Legal Liability and Responsibility of the Contractor**

- 14.1 It will be the responsibility of the Contractor to get all the related clearances as applicable under Govt. of India/ Government of NCT of Delhi, or other State laws and fulfil these requirements.
- 14.2 *Contractor shall indemnify the DDA against all payments by DDA under obligation, to be made under and for observance of various laws, statutory provisions, rules and regulations thereunder. It shall be obligatory on the part of the Contractor to indemnify the DDA and also, to remit/refund the amount to DDA suo moto or on demand.*

### **15. Liability of the D.D.A.**

- 15.1 The D.D.A. shall not provide any residential, or any other type of accommodation to the Agency. No cooking or lodging shall be allowed in Yamuna Sports Complex for the staff engaged by the Contractor.
- 15.2 The D.D.A. will be under no obligation to provide employment to any of the employees of the Contractor during, or after expiry of tender/agreement/contract period and the D.D.A. will recognize no employer-employee relationship between D.D.A. and the housekeeping employees deployed by the Contractor.
- 15.3 The D.D.A. shall not be responsible financially, or otherwise for any injury caused to the housekeeping personnel in the course of performing the housekeeping functions as per this tender. The contractor shall be responsible financially or otherwise for any injury caused to the house-keeping person in the course of performance of his duties concerning house-keeping functions as per the standards.

### **16. Termination of Contract**

- 16.1 If the Contractor at any time defaults in executing the housekeeping work with due diligence and care and continues to do so, and / or the Contractor commits default in complying with any of the terms and conditions of the agreement and does not remedy it, or take effective steps/measures to remedy it, or fails to complete the work as per the terms and conditions and does not complete them within the

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

period specified in the notice given to him in writing, the D.D.A. may without prejudice to any other right or remedy, which shall have accrued or shall accrue thereafter to the Contractor, shall cancel the contract/agreement after one month's notice and security deposit/contract performance guarantee will also be liable to be forfeited by the D.D.A. The D.D.A. on such cancellation, shall have powers to carry out/execute the work through other agencies, or by any other means at the risk and cost of the Contractor.

- 16.2 The D.D.A. reserves the right to terminate the contract, without assigning any reason, by giving to the Contractor one month's notice of its intention to do so and on the expiry of the said period of notice, the contract/agreement shall come to an end without prejudice to any right or remedy that may be accrued to the Contractor.
- 16.3 If any information furnished by Contractor is found to be incorrect or false at any time, the tender/contract/agreement is liable to be terminated after one month's notice and the security deposit will also be liable to be forfeited to the D.D.A.
- 16.4 In case the Contractor wants to terminate the tender/contract/agreement, it shall have to give three months notice in advance to this effect to the D.D.A.
- 16.5 Commissioner (Sports) reserves the right to reject all or any offer without assigning any reason and the same shall not be questionable before any forum, court of law, etc.

## **17. Arbitration**

- 17.1 In the event of any dispute arising out of this tender/contract/agreement, or in connection with the interpretation of any clause in the terms and conditions of the tender/ agreement/contract or otherwise, the matter shall be referred to the arbitrator appointed by the Vice Chairman, D.D.A. Courts at Delhi/New Delhi shall have jurisdiction in connection with any dispute/litigation arising between the parties concerned to the given Contract/Agreement.

## **18. Other conditions of the tender**

- 18.1 The tender form should be clearly filled in and no column should be left blank. No interpolation is permissible.
- 18.2 Change in the name of the tenderer during the tender process shall not be allowed under any circumstances.
- 18.3 No change in the constitution of the share-holding of the successful tenderer shall be permissible in any circumstances. Any change, if undertaken by the Contractor, shall tantamount to violation of the terms & conditions of the

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

Tender/Agreement/Contract and shall lead to cancellation of the Tender/termination of the Agreement/Contract, forfeiture of the security deposit and encashment of the performance guarantee.

- 18.4 The D.D.A. will deduct tax at source as applicable from time to time.
- 18.5 The Contractor shall not be allowed to give its work to some other party, or sub Contractor during the tender Agreement, nor change of the name of the firm shall be allowed without the prior approval of D.D.A.
- 18.6 The agency submitting the tender would be presumed to have considered and accepted all the terms and conditions of this tender.
- 18.7 The person signing the tender/contract/Agreement on behalf of Limited Company/firm will produce a letter of authority/Resolution passed by the company/firm empowering him to sign the tender/agreement/contract on behalf of the company/firm.
- 18.8 The Contractor shall indemnify the D.D.A. against all other damages/charges and expenses for which the D.D.A. is held liable, or pays on account of the negligence of the Contractor, or his servants, or any person under its control, whether in respect of accident, injury to the person, or damages to the property of any member of the public, or any other person while executing the work, or otherwise and against all claims and demands thereof.
- 18.9 If any damage / theft is caused to the assets / property / office equipment by housekeeping personnel and/or supervisor of the Contractor, or otherwise, then the Contractor shall bear the cost of repair, or replacement, or damages, as the case may be.
- 18.10 Any person who is in government service, or an employee of D.D.A. should not be made a partner to the contract by the Contractor directly, or indirectly in any manner whatsoever.
- 18.11 Any other appropriate provisions as advised by the D.D.A. shall be incorporated in the agreement to be executed by the contracting agency and the same shall be binding on both the parties to the ensuing contract/agreement.
- 18.12 The agency shall provide a non-judicial stamp paper of Rs.50/- for preparing the contract/agreement. The successful tenderer shall enter into a contract/agreement with the D.D.A. as per the terms and conditions of the tender within 15 days from the date of issue of letter of acceptance, or whenever called upon to do so by the D.D.A., whichever is earlier.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

- 18.13 That the Contractor shall provide any additional personnel for performing any additional housekeeping duty as directed by the D.D.A., or any authorized officer of the D.D.A., in addition to those duties/personnel covered in this tender and the Contractor shall not claim any extra payment on this account.
- 18.14 The Contractor will have to ensure cleanliness of the site by using the requisite quantity and quality of material to the entire satisfaction of the D.D.A. If the D.D.A. indicates that the cleanliness, or housekeeping services are not entirely satisfactory on account of insufficient tools, material and/or manpower, then additional material, tools and/or manpower, as the case may be, will have to be brought in by the Contractor without charging any extra payment.
- 18.15 The D.D.A. reserves the right to cancel the tender/contract/agreement, or to withhold the payment in the event of non-commencement, or non-compliance of terms and conditions to the agreement, or unsatisfactory performance of the work. In such eventuality, D.D.A. further reserves the right to get the work done from some other agencies and shall also cancel the tender/agreement/contract at one month's notice. The Contractor shall be black-listed by the D.D.A. for a period of four years from participating in such type of tender of D.D.A. and its earnest money/security deposit shall also be forfeited.
- 18.16 The Contractor shall not employ any person who has not completed eighteen years of age.
- 18.17 The Contractor before execution of the work shall specify the actual number of workers to be engaged for the housekeeping job.
- 18.18 A complete list of the housekeeping & maintenance staff engaged by the Contractor for deployment at site shall be furnished by the Contractor to the Department alongwith the complete address and other antecedents of the staff. The Contractor shall deploy only those staff whose antecedents have been verified by the Delhi Police and the Contractor should give a certificate to that effect to the Department.
- 18.19 All housekeeping and maintenance staff to be engaged by the Contractor for execution of the proposed work shall be provided **good quality uniform alongwith required accessories such as shoes, gloves, etc. and Identity Card**. The Identity Card to be issued by the company shall be countersigned by the Incharge, CWGVSC, D.D.A. If any employee of the Contractor is found not wearing uniform or carrying Identity Cards, then the employee may be treated as absent from duty. The firm shall provide the list of employees alongwith their photo, duly attested by the firm before commencement of the work. Further,

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

frequent change of employees may not be allowed. If any change of employees is required, then advance notice will be given to that effect.

- 18.20 D.D.A. shall be at liberty to direct and to require the Contractor to remove from work any person employed by the Contractor who in the opinion of D.D.A. misconducts himself, or is incompetent, or negligent in the proper performance of his/her duties, or infirm and invalid, or indulges in unlawful activities, or the like and such person shall not be again employed for the work without the written permission of D.D.A.
- 18.21 All the terms and conditions contained in this tender document will be a part and parcel of Agreement/Contract to be executed by the contracting agency with the D.D.A.
- 18.22 Once the Competent Authority accepts the tender, the contracting agency shall be responsible to provide the house keeping services within 15 days from the date of issue of letter of award.
- 18.23 Canvassing of any information in connection with the tender is strictly prohibited which may disqualify the tender. The tender must be unconditional.
- 18.24 Tenders not conforming to these terms and conditions will be rejected and no correspondence shall be entertained in this regard, whatsoever.
- 18.25 All tenderers are advised to keep a photocopy of tender documents with them for their future reference.
- 18.26 **The rates quoted should not be less than the estimated cost which is based on minimum wages of GNCTD or on the rates approved by the Competent Authority, DDA, as the case may be. In case the rates quoted are less than the Estimated Cost then the quotation shall not be accounted for at all and action, as deemed fit, can be initiated by DDA against the agency. The agency can also be debarred from further tendering, etc., in Sports Wing of DDA.**
- (a) "The quotationer hereby acknowledge, having read and understand various statutory provisions as amended up-to date including but not limited to Minimum Wages Act, 1948, Contract Labour (Regulation and Abolition ) Act, 1970, Employees' Provident Fund and Miscellaneous Provision Act, 1952, along with EPF Scheme, Payment pf Bonus Act 1965, payment of Gratuity Act, 1972, etc. and undertake to ensure compliance of all the statutory provisions of the aforesaid statutes and all other statutes for the time being in force governing the employer, employee relationship between the tenders/contractors on one hand and their employees on the other hand. The parties hereto have clearly understood and acknowledges that DDA shall not be liable in any manner under any circumstances for non-compliance of the aforesaid statutory provisions and other relevant provisions governing the tenderers/contractors and his/ their employees and there shall de no obligation of DDA shall not have any privy with

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

the employees of the tenderers / contractors for endorsement of the aforesaid statutes or otherwise”.

- 18.27 **If there are two or more agencies quoting the same rate preference would be given to the agency which is already working with satisfactory performance. If even then there is a tie between two or more such agencies than the work would be awarded to the agency which has the highest gross annual turnover for the last three consecutive financial years.**
- 18.28 For any clarification regarding the scope of work and/or any terms and conditions of tender, the intending tenderer can seek clarification from Secretary/CWGVSC on any working day in person.
- 18.29 That during the contractual period, if the GNCTD rates are revised, the additional increased amount shall be payable to the agency for onward payment to the engaged labours subject to approval of Commissioner (Sports)”

**Commissioner (Sports), DDA**

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

## Special Terms & Conditions

### SPECIAL CONDITIONS FOR MECHANISED HOUSE KEEPING

- 1 It shall be mandatory on the part of the agency/contractor to submit two photographs of each worker and or/their representatives and supervisory staff including their addresses with proof of identification (like Ration Card, Voter ID Card, Adhar Card, Driving License, Bank Pass Book with photo or any other proof of identification issued by the Central / State government) on the prescribed format in the division for issuing their identity card and record immediately on award of work. The same procedure will be adopted on replacement / changing / new appointment the crew of work force. No person shall be allowed to work in Practice Venue of D.D.A. at Commonwealth Games Village without written permission of Engineer-in-charge or his authorized representative.
- 2 i) The agency will inform to the S.H.O., Police Station: Mandwali Fazalpur Delhi-110092 or Taluka concerned police in respect of deployment of staff and photo copy of the same will be acknowledged to this office. A penalty of Rs.10,000/- (Rupees Ten thousand only) will be imposed for non-compliance.  
 ii) The agency will send the list of crew work force deployed to the local police of the area within 15 days after award of work..
- 3 Identity card for each crew of work force as described in Annexure "F" shall be issued by the Engineer-in-Charge or his authorized representative. If any I card is lost of any crew, the fresh duplicate I Card shall be issued on submitting the police report, on their request and an amount of Rs. 100 will be charged thereof. In case of change in deployment of the staff, same procedure will be adopted as described in Para 1 & 2.
- 4 Proper permission shall have to be obtained in advance from the Engineer-in-charge in writing for working after office hours and on holiday for repairing machines, T&P etc.
- 5 Each Environment Assistant, Spiderman, Beldar & Sewerman, plumber, Carpenter and mason including their respective helper should have skilled with minimum two years experience in their respective housekeeping work/ repair work . In this respect a certificate shall be furnished by the contractor/agency .
- 6 If any Environment Assistant, Spiderman, Beldar, Sewerman, plumber, carpenter, and mason including their respective helper is found unskilled or un-experienced, the agency will be penalized for an amount of Rs.10,000/-(Rupees Ten thousand only) for each described worker/crew.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC



- 7 The Agency/Contractor shall be fully responsible for the conduct of their employee/workers. Any person is found indulging in unlawful activities i.e. Smoking, Drinking or pilfering any goods/items from Practice Venue D.D.A. Complex shall be handed over to the local police authorities and the consequences of the same shall have to be borne by the agency/contractor.
- 8 The agency/contractor will submit the details of manpower/employees who are continuously working for last two years in their firm/company of housekeeping **along with tender document**, otherwise tender will be deemed for rejection.
- 9 The Agency/Contractor/Firm will submit their list of good working condition machines, T & P, as per **Annexure "A" sr. No.1 to 14** with the date of purchase. Each machine and T & P should not be two year old.
- 10 The Agency/Contractor/Firm shall have to submit an Affidavit for manpower/employee and T & P as described at Para No. 8 & 9 i.e. for work force & machinery, T&P in the prescribed format.
- 11 D.D.A. shall have the right reserved to verify the facts at any time, till date of completion of work. If any fact is found false, the agency/contractor/firm will be imposed a penalty of Rs.1,00,000/- (Rupees One lac only) and the case will be got registered with the police station concern under appropriate CPC Section and the consequences of the same shall have to be borne by the contractor/agency.
- 12 13Nos. PVC Dust bins (Big size) on floors and 84 Nos. (small size) PVC dustbins in the toilets shall have to be provided by the agency free of cost and the same should be clear daily. If bad smell is found in any dustbin the agency will be penalized of Rs.10,000/-(Rupees Ten thousand only) per day for each dustbin.
- 13 The whole cleaning material, machines and other required T & P shall have to be supplied by the agency daily to the manpower in time.
- 14 The Agency /contractor shall be supplied the stock of cleaning material for 15 days to the department, alongwith the copy of bills, copy of manufacturer literature & the copy of manufacturing testing certificate (MTC) of each material.

A.....  
 C.....  
 CS.....  
 OW.....

D..... AE(C)Sports/CWGVSC

- 15 The store, water and electricity shall be provided/supplied by the department free of cost and no deduction shall be made on this account. The photograph of sweeping, mopping & cleaning shall be taken minimum 10 fortnightly & same shall be submitted to the department.
- 16 Each Environment Assistant, Spiderman, Beldar & Sewerman, plumber, carpenter and mason including their respective helper should wear well, cleaned & tidy uniform daily. The colour of uniform shall be approved by the Engineer-in-charge. If any employee is found without uniform, the agency will be penalized by Rs.10,000/- (Rupees Ten thousand only) per day for each employee.
- 17 Every worker/employee should wear on his/her top with Badge bearing their respective Name and designation. For example : XYZ/E.A. or Supervisor or etc. etc.
- 18 The Agency/Contractor will inspect the whole cleaning area of Practive Venue like floors, path ways, toilets, ceilings, trusses, ACP panels, Glazed doors and windows at all heights etc. all complete before tendering. And accordingly a certificate as per **Annexure "B"** shall be furnished that the complete site in question has been inspected on Dt. \_\_\_\_\_. (to be filled by the contractor)
- 19 1100 Nos. chairs will be cleaned daily, if these are found dirty, a penalty of Rs.10,000/- (Rupees Ten thousand only) per day will be impose.
- 20 Glasses/trusses/ACP panels shall be cleaned once in a month, or as and when required. If any Spider web, birds soil etc. is found, the agency will be penalize of Rs.10,000/- (Rupees Ten thousand only) per day. The roof, ceiling trusses & column of three swimming pools, fitness centre & seating arrangement shall also be washed & cleaned once in a month of part thereof..
21. The Agency / Contractor will submit service tax deposited proof for deployed employee & service tax shall be re-imburse as per main clause "38" at page No.....

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

22. The agency should have registered for deployment of labour in the labour office and such certificate shall be submitted with the tender offer. In the absence of the said certificate the tender will be rejected and earnest money will be forfeited .
  23. Pest control, antitermite treatment & serpentine/snake control shall be applied once in month or part thereof when ever required in the whole practice venue complex including both electric substations.
  24. Three teams on scrubbing machines (three Nos. Environment Assistant on each big scrubbing machine & two Nos. on one small scrubbing machine) trained skilled/ experienced environment assistant shall be regularly deployed to carry-out the scrubbing of floor daily in a manner that each floor should be scrubbed once in a six days positively .
  25. The agency shall submit the labour report daily in the prescribed proforma of **Annexure "C"** and shall be checked by the JE/AE in-charge official under whose charge that area pertains.
  26. The Auto Scrubbing Machine, Vaccum cleaner, finit spraying machine, spider-man kit, double height ladder shall be tidy and in working position during working hours and maintenance shall be done after working hours or on holidays. Out of order machines shall be replaced with fresh working machine within two days after the complaint and information in respect of replacement with fresh machine shall be submitted to Engineer-in-charge. Fortnightly a certificate in respect of proper fitness of each machine (Mechanically & Electrically) shall be furnished by the agency.
- In case of any out of order machine will not have to replaced, the agency will be penalized of Rs. 50,000/- for each machine per day .

27. Scope of work cover under the items includes:

A.....  
 C.....  
 CS.....  
 OW.....

D..... AE(C)Sports/CWGVSC



- i) Cleaning and moping of all the toilets as per list of **Annexure "D"** & deep cleaning once in a month of each toilet.
- ii) Sweeping, mopping and brooming ground floor, first floor including stair case and terrace of fitness centre having the whole accommodation including ESS I & II as per **Annexure "E"**.
- iii) Dusting of all railings, glasses, doors, shutters, up-to height of 2100mm, C.P. brass/SS fitting electric switch boards etc daily.
- iv) Washing the wall tiles, urinal, sinks, wash basins & all sanitary- ware of the all toilets as per **Annexure "D"**.
- v) Daily dusting & cleaning including cleaning 1100 nos chairs including cleaning, mopping of floor under thereof seating arrangement.
- vi) Cleaning and mopping of whole ground floor including breez way zone and first floor with stairs railing etc. complete of seating arrangement daily.
- vii) Cleaning and mopping of pathways from three sites to practice venue building.
- viii) Cleaning and mopping the whole deck area of pools with dusting of railings & deep cleaning once in a month.
- ix) Cleaning and mopping of the complete Training Hall, its pedestals, A.C panel walls upto 2100mm height both sides daily.
- x) Daily cleaning and mopping of floor of three verandha of Training Hall deep cleaning once in a month.
- xi) Daily brooming over roof of the under ground tank and pump house roof.
- xii) Daily cleaning & mopping of both basement area of fitness centre in plant room.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

- xiii) Scrubbing of each floor once in six day.
  - xiv) Daily dusting of each item like benches, lookers, reception counter, café counter and other existing fixtures/goods of practice venue.
  - xv) Fortnightly disinfecting of toilet shaft & service lobbies, cleaning of internal sewer line fortnightly also.
  - xvi) Daily removal of garbage, waste papers, packing material and other un-useful material from the premises.
  - xvii) To keep the each toilet unit dry and tidy during all hours of day.
  - xviii) Replacement of toilet try items like naphthalene ball, freshness cubes etc daily and/or as per requirement and direction of engineer in-charge.
  - xix) Pest control, antitermite treatment & serpentine /snake treatment once in a month in the whole practice venue including both electric sub stations.
  - xx) Cleaning and brooming of terrace roof of both ESS-I, ESS-II, Fitness Centre, Training Hall & Seating Arrangement fortnightly.
  - xxi) Liquid soap shall be provided by the agency in each soap dispenser of the toilet & tissue papers in W.C's daily/or as per requirement and direction of engineer-in-charge.
  - xxii) Cleaning dust, birds soil, spider web / jala etc from the whole ceiling of practice venue, truss, glass / ACP glazing or from other goods once in a month.
28. The supervisor will got started the cleaning & mopping latest by 8.00 A.M. daily and two environment assistant will be deployed at 7.00AM.
  29. It will be responsibility of the agency / contractor to ensure that toilet, flushing systems , tiles, W.C's, urinals and wash Basins etc will be remain properly cleaned and dry and no waste material will exist in the toilet at any time. Two environment assistant shall be deployed till 7.00 P.M. in the practice venue.
  30. Under no circumstances the agency shall sublet or appoint sub contractor. If it is done, /found contract shall be cancelled / determined without any notice.

A.....  
 C.....  
 CS.....  
 OW.....

D..... AE(C)Sports/CWGVSC

31. The agency shall make his own arrangement for electric wire extension cord, MCB of required load, power leads switches & for machines and shall be deployed a trained & skilled operator/electrician.
32. Though the normal working days for DDA are six days in a week. On some occasions like during games events or any other VVIP programme may be held on holiday also. The cleaning and mopping will be done on these holidays also as per direction of engineer-in-charge and payment shall be made accordingly under agreement rate.
33. The agency shall deploy female environment assistants in female toilets.
34. Any considerable hike in minimum wages shall be paid on and after notification of Delhi Government accordingly.
35. Any change in taxes, duties and levies shall be recover from the agency / contractor with immediate effect on notification of central/State Government.
36. The agency/ contractor shall submit the documentary proof of depositing the E.P.F and E.S.I. of the deployed persons.
37. The contractor/agency shall deploy daily the work force as per **Annexure "F"** otherwise double rate recovery shall be made on the short comings.
38. The Contractor/ agency /firm shall execute the accident insurance policy with government insurance agency for each person / employee as described in the above special condition No. 37 i.e for 36 persons and one JE and AE of the work for minimum amount of Rs. 5.00 lacs, the respective policy shall be submitted in the department in due course. Nothing extra shall be paid on this account by the department.
39. The agency will submit the certificate of training in respect of sewerman with Delhi Jal Board, GNCTD, within 20 days from Date of Start of the work.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

40. The general cleaning of three UGR, two balancing tanks, four over head tanks shall be done once in a period of three months or part thereof or whenever required as per direction of engineer in charge. Nothing extra shall be paid on this account.
41. The Sewerman and the cleaning crew shall have to be equipped with Oxygen Cylinder, mask & other life saving equipment.
42. During the working hours no employee / crew shall use/ play with mobile phone.
43. The agency will take the labour licenses from the labour commissioner of central government of India for deploying the person 36 Nos employee and the necessary security and fee shall be deposited in the respective labour commissioner office which shall be bear by the agency/ contractor.

Commissioner (Sports), DDA

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC



## Annexure-A

**LIST OF EQUIPMENT/MACHINERY TO BE ENGAGED BYT EH CONTRACT AT**

N.O.W.: Upgradation of CWG Village Sports Complex

SH: Mechanized Housekeeping and maintenance of CWG Village Sports Complex, Aksherdharm

Sr.No.	Name of Machine/ Equipment	Quantity
1	2	3
1	Auto scrubbing machine: ( 1.5 HP,Single Phase).	
	i) Containing capacity of three brush.	02 Nos.
	ii) Containing capacity of single brush.	01 No.
2	Telescopic steel tower ladder working height 15mtr and opening in three stages.	02 Nos.
3	Carpet-vaccum dust cleaner (single phase).	01 No.
4	Double height aluminium collapsible ladder-Height 06 Mtr.	01 No.
5	Single hight aluminium ladder-height 2.50 Mtr.	01 No.
6	Finit spraying machine with extension rod arrangement of minimur capacity 10 Ltr.	01 No.
7	Spiderman kit with extension arrangement.	04 Nos.
8	Glass wiper kit with extension arrangement.	02 Nos.
9	Water jet high pressure pump of working pressure 150 bar (15 Mpa) 230V, single phase.	01 No.
10	Mono-block water pressure pump 1/2 HP single phase fixed on base plate.	01 No.
11	Water storage PVC tanks-500 Litre capacity with suitable trolley.	02 Nos.
12	Garbage dump trolley.	01 No.
13	Clothes net of size 8mtr X 4 mtr.	02 No.
14	Gas Cylinder & mask kit	02 No.

**Note :-** The above equipment should be purchased fresh new one,for its proof should be

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC



Annexure-B

To,  
The Executive Engineer  
Sports Division-1,  
SFSC, DDA

**Sub.: Site inspection report before tendering.**

Dear Sir,

We/I have/has inspected the whole site of the work- Name of work: Upgradation of CWG Village Sports Complex SH: Mechanized Housekeeping and maintenance of CWG Village Sports Complex, Aksherdharm – Mechanized Housekeeping of CWGVSC for the purpose of tendering of execution of the said work.

Signature

Name of contractor :

Address :

Date of Inspections:

A.....  
C.....  
CS.....  
OW.....  
D..... AE(C)Sports/CWGVSC



### Details of existing WC, Bathroom, Urinal, Oval Type Wash Basin & Flat Back Wash Basin in Practice Venue : Ground Floor

N.O.W.: Upgradation of CWG Village Sports Complex

SH: Mechanized Housekeeping and maintenance of CWG Village Sports Complex, Aksherdharm

NAME OF WORK:- 2014 & 2015 Commonwealth Games Village site and its Sub Head:- Maintenance of Practice Venue at CWG Village- Mechanized Housekeeping or Practice Venue.							
Sl.No.	Item Details	W.C.	Bath Room	Urinal	Oval type Wash Basin	Flat type Wash Basin	Remarks- Note:
1	T2a (F.C)	3	5	10	5	1	FC for Fitness Centre , SA for Seating Arrangement, P.C for Physical Challenge, T for Toilet , T1(a) to T9(a) for gents toilet/ change room. T1(b) to T9(b) for ladies toilet/ change room.
2	P.C (F.C) in T2a	1	4		3		
3	T2b (F.C)	5				1	
4	P.C (F.C) in T2b	1				1	
5	First Aid Post Toilet G.F.(F.C)Near T2a	1	6	11	3		
6	T1a (F.C)	3				1	
7	P.C (F.C) in T1a	1	5				
8	T1b (F.C)	4				1	
9	P.C.(F.C) in T1b	1				1	
10	Pool Toilet	1				1	
11	First Aid Post Toilet Near Pool Plant	1			2		
12	T3b Female Public Toilet (S.A)	5		15	3		
13	T3a (S.A)	4				1	
14	P.C between T3b & T T3a	1	4	4	2	1	
15	T4a (S.A)	2					
16	P.C.near T4a(S.A)	1	3		3		
17	T4b (S.A)	2				1	
18	P.C.near T4b(S.A)	1				1	
19	REF Room toilet (S.A) in time	1				1	
20	REF Room toilet (S.A) near first Aid	1	3		3		
21	T5b (S.A)	2				1	
22	P.C.near T5b(S.A)	1	4	4	2		
23	T5a (S.A)	2				1	
24	P.C.near T5a(S.A)	1		15	3		
25	T6a (S.A)	4			2		
26	T6b (S.A)	5				1	
27	Handicap near T6b	1	34	59	31	15	
Total Nos.		56					

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

**Details of existing WC, Bathroom, Urinal, Oval Type Wash Basin & Flat Back Wash Basin in Practice Venue : Ground Floor**

**N.O.W.: Upgradation of CWG Village Sports Complex**

**SH: Mechanized Housekeeping and maintenance of CWG Village Sports Complex, Aksherdharm**

Sl.No.	Item Details	Unit	W.C.	Bath Room	Urinal	Oval type Wash Basin	Flat type Wash Basin	Remarks- Note:
1	T7b Staff Female T7b (F.C)		2	-	-	2	-	FC for Fitness Centre , SA for Seating Arrangement, P.C for Physical Challenge, T for Toilet , T1(a) to T9(a) for gents toilet/ change room. T1(b) to T9(b) for ladies toilet/ change room.
2	T7a Staff Male (F.C)		1	-	3	2	-	
3	T8b (F.C)		2	2+1	-	2	-	
4	P.C between T8b & T8a		1	-	-	-	1	
5	T8a (P.C)		2	3	-	2	-	
6	Gents toilet T9a (S.A)		2	-	3	2	-	
7	T9b Ladies Toilet		2	-	-	2	-	
8	T10 (S.A)		1	-	-	1	-	
	F.F. Area of Total	Nos.	13	6	6	13	1	
	G.F. Area of Total	Nos.	55	34	59	34	15	
	<b>Total</b>	<b>Nos.</b>	<b>68</b>	<b>40</b>	<b>65</b>	<b>47</b>	<b>16</b>	

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

### Details of Cleaning Area at Practice Venue

**N.O.W.: Upgradation of CWG Village Sports Complex**

**SH: Mechanized Housekeeping and maintenance of CWG Village Sports Complex, Aksherdharm**

S.No.	Description
I	Fitness Centre:
	Ground Floor : Floor Area
	First Floor : Floor Area
	Terrace Floor all complete
II	Seating Arrangement:
	Ground Floor : Floor Area
	First Floor : Floor Area
	Terrace Floor & Terrace all complete
III	Traning Hall:
	Inside floor area
	Side Verandha ( Three Nos.)
	Terrace roof
IV	Pool Area
	Swimming Pool Three Nos.( Main Pool , Leisure Pool, & Kids Pool)
	Floor Area
	Deack Area of Swimming Pools
	Floor Area deep cleaning
	Breeze Way Zone : Floor Area & surroundings i/c deep cleaning
	Path Ways three Nos.: Floor Area
	ESS-I & ESS-II : Ground Floor & terrace roof
	Area of roof of Pump House & UGR & all tanks its roof i/c general cleaning of tanks
	Door,shutters,ceiling,glazing,ACP cladding ,railing,C.P.Fittings,chairs,riser of stair cases, glazed stone-ware ,wal tiles,swimming pool walls,R.C.C.walls,shafts,granite claddings,sports equipments and other house hold.Cleaning including cleaning of steel columns & the whole truss of Practice Venue. Whole ceiling truss of swimming pool training hall,fitness centre,breeze way zone, & seating arrangement , complete toilets i/c fittings & wall tiles, doors etc.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC



.O.W.: Upgradation of CWG Village Sports Complex

SH: Mechanized Housekeeping and maintenance of CWG Village Sports Complex, Aksherdharm

Details of required work force to be deployed daily

S.No.	Description of employment on machine	Area	Nos.
1	2	3	4
1	On auto scrubbing machine		
	i) Big size 3X2 = 6 Person	Floor area	06 Nos.
	ii) Small size 2 X 1 =2 Person	All toilet area	02 Nos.
2	Telescopic tower ladder	Glasses, A.C.P, panels R.C.C wall, ceiling etc.	04 Nos.
	2 X 2 = 04 person		
3	Vacum dust cleaner		
	1 X 1 = 01 person	Woolen Carpet area	01 No.
4	Aluminium ladder, finit spraying etc.	whole practice venue area	01 No.
5	Path ways, Ess- I & II, Fitness center roof U.G.R roof.		01 No.
6	Swimming Pool including Dec area		02 Nos.
7	Training Hall (2500sqm)		01 No.
8	Fitness Centre (Ground & F.F.) & Breeze way zone.		02 Nos.
9	Seating Arrangement (G.F. & F.F.) including 1100 chairs		02 Nos.
	<b>Total</b>		<b>22 Nos.</b>
10	Technical asstt.		01 No.
11	Superwiser		02 Nos.
12	Details of spiderman (for Item No.3 ) Cleaning trusses of seating arrangement, training hall and washing the roof of the both, all steel coloumn, ceiling and roof cleaning of swimming pools. (03 Nos). ceromany plaza roof.	For cleaning, washing etc. One in a month	04 nos.
13	Other Technical Staff		07 nos
	<b>G.Total</b>		<b>36 Nos.</b>

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

**ENCLOSURE LIST (SCANNED COPIES)**

1. Duly completed tender.
2. Terms and conditions of the tender duly accepted.
3. Depositing Proof of documents with P.F. & ESI department.
4. PAN card of Firm/Company.
5. Details of Turnover of the Firm/Company.
6. Certified copies of details of works executed by the tenderer.
7. Copies of Work Order(s) issued by Tenderer's clients.
8. Details of experience in housekeeping services.
9. Copies of performance certificate(s) issued by the client(s) of the tenderer.
10. Affidavit regarding non-blacklisted firm/company as per NIT.
11. Registration Certificate.

**(Signature of the Tenderer  
with Name & Seal)**

Place: \_\_\_\_\_

Date: \_\_\_\_\_

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

## FORM OF PERFORMANCE GUARANTEE-BANK GUARANTEE BOND

1. In consideration of the Delhi Development Authority(hereinafter called "The Government") having offered to accept the terms and conditions of the proposed agreement between \_\_\_\_\_ and \_\_\_\_\_ (hereinafter called "the said contractor(s)" for the work of \_\_\_\_\_ (hereinafter called "The said agreement") having agreed to production of a irrevocable Bank Guarantee for Rs.\_\_\_\_\_ (Rupees \_\_\_\_\_ only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.  
  
We \_\_\_\_\_ (indicate the name of the bank) (hereinafter referred to as "the Bank) hereby undertake to pay to the Government an amount not exceeding Rs.\_\_\_\_\_ (Rupees \_\_\_\_\_ only) on demand by the Government.
2. We \_\_\_\_\_ (indicate the name of the bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demure, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.\_\_\_\_\_ (Rupees \_\_\_\_\_ only).
3. We \_\_\_\_\_ (indicate the name of the bank) the said bank further undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal.  
  
The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.
4. We \_\_\_\_\_ (indicate the name of the bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the government under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Commissioner (Sports) on behalf of the Government certified that the terms and condition of the said agreement have been fully and properly carried out by the said contractor (s) and accordingly discharges this guarantee.

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC



5. We \_\_\_\_\_ (indicate the name of the bank) further agree with the Government that the government shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to for bear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor(s) or by any such matter of thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
  
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
  
7. We \_\_\_\_\_ (indicate the name of the bank) lastly undertake not to revoke this guarantee except with the previous consent of the Government in writing.
  
8. This guarantee shall be valid up to \_\_\_\_\_ unless extended on demand by Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated \_\_\_\_\_ the day of \_\_\_\_\_ for \_\_\_\_\_ .  
 (Indicate the name of Bank)

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

## SCHEDULE

Name of Work: - Upgradation of CWG Village Sports Complex.

SH: Mechanized Housekeeping and maintenance of CWG Village Sports Complex.

1.	<p>Daily cleaning and mopping one or more time of floors in practice venue's toilets, doors and shutters both sides, all glazed sanitary ware, all glazed tiles, antiskid tiles, name plates, furniture compactors, all railings of stair cases, swimming pools, connecting bridges in breeze way zone, seating arrangement/pavilion building's ground floor and first floor, with proper cleaning of 1100 chairs, Training Hall wooden floor including its ten pedestals around its all sides &amp; top, including terrace of fitness center building, ground floor &amp; terrace of ESS-1 (S) &amp; II (UG) all air handling units, lift lobbies, air conditioners and electrical panel rooms, both counters, all toilet's C.P. fittings and fixtures, pathways connecting to practice venue, Breeze way zone, roof of underground reservoirs and pump house, three sides of verandah/projection of training hall, complete DEC area, including steps and planters of swimming pool, leisure pool, kids pool, both plant, rooms and complete both basements etc. by using the cleaning liquid material R1, R2,R3,R4,R5,R6, D-7 and spiral floor cleaner, multi cleaner or other required specific cleaning material like Harpic etc. (whichever is would be required as per site conditions) of TASKI BRAND or other equivalent approved brand, (cleaning material shall be paid separately), with soft brooms, hard seikh brooms, bamboo brooms, mops, silk brooms, floor brushes of different sizes as per requirement, and dusting dusters, keeping homocol cubes in wash-basins, W.C. and neptylene balls in urinals spraying perfume and one time finit with spray machine, mechanize,, scrubbing of floors once in a week with auto scrubbing machines (One No. Single brush capacity and Two Nos. three brush capacity electric auto scrubber machines), dusting of carpet with vaccum, dust cleaner once in a week, dusting of false ceiling, all glasses on both sides, aluminum pannles, cladding of walls and other R.C.C. walls in all heights i.e. upto roof/parapets. Providing dustbins in each W.C. (84 Nos. small size) and on other locations (13 nos big size) wherever required. Disinfecting of shafts and the whole, service lobbies at ground and first floor. Providing liquid soap in all toilets, wash-basin counters, soak face tissue papers and toilets tissues in 70 Nos. W.C. and applying general monthly pest control, rodent control, ant termite treatment, serpentine pest control, removing webs, honey bees homes and other insects home with the help of</p>				
----	---	--	--	--	--

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

	telescopic triple stage opening height ladder. Disposing out the whole garbage to the Municipal/other dumping ground with mechanical vehicle/transport all complete as per direction of Engineer-in-charge. (Soft brooms, hard seikh brooms, bamboo, mops silk brooms, floor brushes, floor dusters dusting dusters, homocol/ liquid soap, nethlene balls, perfume, finit, nirma powder, vim bar etc. shall be paid separately. On technical representative, 02 Nos. supervisor & 22 Nos. environment assistant will be deploy daily otherwise double rate recovery with be effected for short comings.				
	(i) Daily use equipments/machinery and monthly pest control.	313	Day		
	(ii) Engaging technical representative for housekeeping.	313	Nos.		
	(iii) Engaging supervisor for housekeeping.	626	Nos.		
	(iv) Engaging environment assistant for housekeeping.	6886	Nos.		
2.	Engagement of skilled & unskilled work force for repair and maintenance work in practice venue's buildings. Fitness centre seating arrangement, breeze way zone, swimming pools, including its. DEC area, connecting foot path, electric sub-station I & II over head tanks, underground tanks, balancing tanks (2 nos.).				
	a) For maintaining water supply line underground & exposed of 250mm to 15mm diameter and its valves connecting to toilets, change rooms, paltn rooms, swimming pools, AHU's five Nos. underground tanks, four over head tanks, general cleaning of all water tanks once in period of three months or whenever required.				
	i) 1st class plumber/fitter with all required necessary plumbing work with T & P like whrinches, player, screws driver etc, whichever are required during maintenance period.( Material shall be supplied by the department). For all seven days in a week of one shift of 08 hrs in authenticated uniform.	365	Nos.		
	ii) Helper for assisting to plumber/fitter. For all seven days in a week of one shift of 08 hrs. in authenticated uniform.	365	NOs.		
	b) For smoothly maintaining sewer line and shafts of fitness centre, seating arrangement, lift lobbies, Ess-I & II i.e. the whole servage system including cleaning of blockage of W.Cs. seat upto external sewer line and the whole SW drains belonging to practice venue. Each sewer line and S.W. drain shall be cleaned once in a month or whenever will be required.				

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

	i) Sewerman with necessary required T&P like, kolachi, bhabha, khappachi, gainti, phawra etc. or other tools which ever would be required and equipped with gas cylinder of oxygen and mask for safety, whichever are required during maintenance period. Silt/malbe shall be thrown out from practice venue upto a lead of 100m. For six days in a week of one shift of 08 hrs. in authenticated uniform.	313	Each		
	c) For maintaining by repairing walls, floors & roofs of practice venue, ESS-I & II UGR, connecting footpaths, whole swimming pool floors, wall & deck are etc. all complete.				
	i) 1st class mason with required T&P like trowels, fanties, grinti, phawra, tasla etc. or other whichever are required for repairing/maintenance work. For six days in a week of one shift of 08 hrs. in authenticated uniform.	313	Each		
	ii) Helper for assisting to mason. For six days in a week of one shift of 08 hrs in authenticated uniform.	313	Each		
	d) For maintaining by repairing of doors of fitness centre, seating arrangement, Ess-I&II.				
	i) 1st class carpenter with required T&P box containing hacksaw, screw drivers, benchvice, players etc. or other equipments whichever will be required for maintenance work.	313	Each		
	ii) Helper for assisting to carpenters. For six days in a week of one shift 08 hrs in authenticated uniform.	313	Each		
3.	Cleaning 3 dimensional spatial steel tubular hollow section trusses including all component and columns & ceiling with washing of roof once in a month or part there-of training hall, seating arrangement and swimming pool, by engaging four skilled life ensured Spiderman, wearing fully equipped Spiderman, safety double locked belt/kit, shoes, helmet, spreading the safety net under the working area.	313	Days		
4.	(i) R-1 Glazed tile and other glazed stoneware cleaning liquid material,	548	Ltr.		
	(ii) R-2 Tile cleaning liquid material.	313	Ltr.		
	(iii) R-3 Glass cleaning liquid material.	313	Ltr.		
	(iv) R-4 Wooden floor cleaning liquid material.	79	Ltr.		
	(v) R-5 Room freshener.	313	Each		
	(vi) R-6 W.C. wash liquid material.	470	Ltr.		
	(vii) D-7 Spiral floor cleaner (for oil/grease cleaning).	47	Ltr.		
	(viii) Liquid soap/homocol.	157	Ltr.		
	(ix) Finit.	157	Ltr.		
	(x) Nepthlene ball.	121	Kg		

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC

	(xi)	Homocol cube.	63	Kg		
	(xii)	Multy cleaning liquid material.	626	Ltr.		
	(xiii)	Tissue paper roll.	313	Each		
	(xiv)	Soft broom.	313	Each		
	(xv)	Hard seikh broom.	313	Each		
	(xvi)	Silk broom.	22	Each		
	(xvii)	Bamboo broom.	47	Each		
	(xviii)	Floor duster.	616	Each		
	(xix)	Dusting duster.	313	Each		
	(xx)	Floor wiper.	79	Each		
	(xxi)	Harpic.	24	Each		

Commissioner (Sports), DDA

AE(Civil)Sports, DDA

A.....

C.....

CS.....

OW.....

D..... AE(C)Sports/CWGVSC