

**FORM FOR APPLICATION FOR REGULARISATION OF EXISTING
ADDITION/ALTERATIONS IN THE FLAT
(TO BE FILLED IN DUPLICATE)**

To

The Vice Chairman
Delhi Development Authority
New Delhi

Sir,

I/we hereby inform that I/we have made addition/alterations in the flat No./Nos_____BlockNo._____situated at_____

Scheme _____in accordance with the guidelines issued by the Ministry of Urban Development & Poverty Alleviation in this regard.

I/we forward herewith the following plans and specifications duly signed by me/us (name in block letters) the Licenced Architect/Engineer/Plumber who have prepared the plans, designs etc., and who have supervised its erection and a copy of other statement/documents (as applicable).

The additional covered area on all the floors is_____sq. mts. accordingly a fee of Rs_____@ 450 per sq. mt of area part thereof of coverage has been deposited.

1. Building Plans (four sets showing the original construction in blue colours and proposed construction in red colour).
2. Service plan (only in case of additional toilet or shifting of its location).
3. Ownership documents of flat No. (i) (ii) (iii) (iv)
4. Indemnity Bond
5. Structure stability Certificate.
6. Copy of valid registration certificate of Architect.
7. Copy of qualification certificate of structural engineer.
8. Supervision Certificate of Architect.
9. Supervision Certificate of structural engineer.

10. Supervision Certificate of plumber, if required.
11. Copy of valid registrations Certificate of plumber.

I/we request that the construction may be regularized and completion recorded.

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|----|--------------------------|----|----|
| 1. | 2. | 3. | 4. |
| | Signature of Owner/(s) | | |
| | Name in block letters | | |
| | Address of the owner/(s) | | |
| | Dated | | |

Delhi Development Authority
Housing Enforcement Wing

File No _____

Above proposal accepted vide diary

No _____

Signature

Name

Designation (with seal)

Dated