

**Delhi Development Authority  
(Systems Department)  
Vikas Sadan , INA, Neaw Delhi-110023**

F3(5)2011/CC/

Issued to  
M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Serial No.

Dated :

**Subject: Tender Notice for the “Maintenance of Hardware, System Software and Network”**

**Enclosures:**

- |   |            |
|---|------------|
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Sealed Tenders are invited for the Maintenance of Hardware, System Software and Network at various offices of DDA in Delhi. The scope of work is given in Annexure-1. The terms and conditions are as under: -

1. The tender document shall be available at the Office of Director(Systems), 1st Flr , B-blk, Vikas Sadan , New Delhi-110023 against a written request on the letterhead of the company and a payment through demand draft of Rs. 105=00 drawn in favour of ‘Delhi Development Authority’ upto **13<sup>th</sup> Sep.,2011**. This includes Rs. 5 as VAT.
2. Tender document is also available at DDA website “<http://www.dda.org.in>”. In case downloaded tender document is used then Demand draft of Rs.105/= towards cost of tender document is to be furnished in technical bid. This includes Rs. 5 as VAT.
3. Tenderers **must read complete tender document** before filling bids. Many important terms and conditions are given in draft of agreement (annexure-2) and other annexures , to avoid duplication, which may effect your costing and execution of contract.

4. **Eligibility Criteria of Tenderer:**
- a) The tenderer must be a 'Limited' or 'Private Limited' company and ISO certified for AMC of computers for last two years.
  - b) The Tenderer must have had a turnover of more than Rs. 50 Lakhs in previous year from maintenance of computers hardware & network.
  - c) The Tenderer must have an office in the NCR.
  - d) The Tenderer must have successfully carried out the job of comprehensive Annual Maintenance of computers and network of at-least two reputed organizations providing maintenance for minimum 200 PC/servers for each organization. The tenderer should submit copies of contract document, satisfactory performance certificates etc. in the support of their claim with Names and Telephone Numbers of the officer incharge of the customer organization for facilitating verification.
  - e) The tenderer must have been in the field of Computer Maintenance Services for the preceding 5 years in or around Delhi. The experience must include maintenance of Network(LAN/WAN) , PCs/Desktops & Servers, Notebooks/laptops, Scanner, Plotters, Printer of various types like DMP, LineMatrix, LASER, Deskjet, online&offline UPS etc and associated peripherals under Windows & UNIX, ORACLE, Network Antivirus, Proxy server, Internet etc.
  - f) The Tenderer must have at least 25 regular H/w and Network engineers on its rolls during last three years.
  - g) The tenderer must be an authorized service provider for at least one leading brand of computers.
  - h) Tenderer must be registered with Employee Provident Fund organization and ESI.
5. The Tenderers are required to submit the technical bids and the financial bids in separate sealed envelopes marked/ super-scribed "**Technical bid**" and "**Financial bid**" respectively. Both these sealed envelopes i.e. containing "Technical bid" as well as "Financial bid" should be put in another sealed envelope. This sealed envelope containing sealed technical bid as well as financial bid should be super-scribed "**Tender for Maintenance of Hardware, System Software and Network**" and **must reach the office of Director(Systems), Computer Cell., 1st Floor, B-Block, Vikas Sadan, INA, New Delhi 110 023 not later than 3.00 PM on 13<sup>th</sup> Sep., 2011.** Any delay due to postal/courier services shall not be the responsibility of the DDA.
6. **The Technical bids shall be opened at 3:30 PM on 13<sup>th</sup> Sep., 2011** in the presence of tenderers or their representatives who wish to be present.
7. In case any of the above mentioned dates happens to be a holiday at DDA , it will be taken th next working day of DDA.
8. All the tender envelopes must have the names and addresses of the tenderer to enable the return of the un-opened tenders in case it reaches late.

9. The Tenderer should furnish in the technical bid the following documents:-
- i) Demand Draft of Rs. 105/= towards cost of tender document drawn in favour of "Delhi Development Authority" in case downloaded tender document is used.
  - ii) Demand Draft of Rs. 50,000/= towards Earnest money drawn in favour of 'Delhi Development Authority'.
  - iii) Memorandum & Article of Association of the company.
  - iv) ISO certification for AMC of computers
  - v) Description of tenderer company as per Annexure-3.
  - vi) Details of the tenderer Company experience in the same field (Annexure-4).
  - vii) Undertaking as per Annexure-5.
  - viii) Audited balance sheet for preceeding 3 years showing the revenue earned from similar nature of work.
  - ix) List of H/W & Network engineers on the rolls of the firm with qualification & experience.
  - ix) Certificates of satisfactory services from the Govt. Organisations , Public sector Undertakings, reputed Private Companies where similar work undertaken in last three years with name, designation and telephone numbers of the contact person in the said organization who could be contacted for necessary verification.

**Any bid found lacking with respect to the necessary information and / or documents and/or Earnest Money in the Technical bid will not be considered and is liable to be rejected.**

10. No interest shall be payable on Earnest Money.
11. On the basis of preliminary evaluation of technical bids, the Committee constituted for the purpose of evaluation of the tenders, may find it necessary to visit the organizations where similar jobs done by tenderer and/or may confirm on phone the quality of performance and/or may visit tenderer's service-centre/TRC. The committee will short list the bids according to capabilities and skills of the tenderers and open the financial bids of only the short-listed tenderers who are found technically suitable.
12. The decision arrived at by short-listing the tenderers by the Committee and the Commissioner (Systems) shall be final and binding upon all the tenderers.
13. Commissioner (Systems), DDA shall have the right to reject all or any of the bids including the lowest bid without assigning any reason whatsoever.

14. The tenderer in the financial bid will give item rates. These rates shall cover all activities mentioned in the scope of work in Annexure-1. Annexure-7 is to be used for financial bid. The rates for above should be given in figures as well as in words. **Rates must be inclusive of all taxes/duties and any other charges** applicable at the time of award of work. In case taxes or duties are levied after the award of work and during the period of contract, shall not be payable. However all applicable deductions on account of taxes and duties etc shall be made.
15. In case, the tenderer does not submit the offer as per terms and conditions, and / or modifies and / or withdraws offer, the entire amount of earnest money would liable to be forfeited.
16. Once the bid of the tenderer is accepted and acceptance is communicated to the tenderer, the tenderer shall present itself in the office of the DDA and shall execute an agreement within 7 days as per annexure-2 appended herewith and shall deposit 10% of the AMC amount as security deposit. In case the 10% of the AMC amount is more than EMD, than EMD shall be retained and the difference shall be deposited towards the balance of security deposit. In case the EMD is more than the security deposit required than the EMD shall be retained as security deposit. Selected tenderer shall commence the work of AMC within 15 days of award of work. If the tenderer , who is awarded the work, does not execute agreement or start work within the prescribed time the earnest-money/security is liable to be forfeited.
17. If the tenderer finds any hindrance in the start of the work so as to necessitate an extension of time allowed in the tender, the tenderer shall apply in writing to Comm.(S) who may grant the same in writing, if reasonable and satisfactory cause is shown. The extension can be granted by the Comm.(S) in his absolute discretion and if he finds the cause shown as genuine and sufficient.
18. The tenderer shall be free to discuss the issues, if any, with Commissioner (Systems), Director (Systems) & DD (Systems) with prior appointment to enable them to submit their bids.
19. The decision of the VC, DDA with respect to any of the matters pertaining to the tender or arising therefrom shall be final and binding and shall not be called in question in any proceedings or at any forum whatsoever.
20. In case of any dispute between parties of this agreement, the same shall be subject to the jurisdiction of Delhi Courts only.

**[ S.C.Mangla ]**  
**Dy. Director(Systems)**

**SCOPE OF WORK OF "Maintenance of Hardware, System Software and Network"**

- 1) Service agency shall deploy adequate number of engineers i.e., minimum one engineer for every 75 Desktops/Servers or part thereof at Vikas Sadan , Vikas Minar , other offices of DDA and for Network maintenance on 9:30 AM to 7:00 PM 6-days-week basis extendable as per requirement decided by Director(Systems).
- 2) Service agency shall maintain the Hardware, Systems Software and Network(LAN/WAN) which will cover, inter-alia ,
  - a) Periodic preventive maintenance: monthly for Servers and quarterly for other equipments.
  - b) Replacement of defective / wornout / **burnt** parts, other than consumables ( **Toner Cartridges, Ink Cartridges, Plotter Pen, Floppies, UPS Batteries.**).  
Does not include mechanical wear and tear. **Rat-bitten cases are included.**
  - c) Correcting all types of faults, including the virus infection, in H/w equipments, network (LAN/WAN), and system software as and when reported and re-install software.
  - d) Laying of network cable as and when required to connect to the existing LAN/WAN.
- 3) There shall be certain extensions in network with equipments like Routers, Switches and Hubs. Hardware breakdown of these new equipments is covered under warranty by OEM/supplier. Service support shall be required as being part of the network. No extra payment shall be made for this.
- 4) More details included in 'Draft Agreement' at Annexure-2.

**DRAFT OF AGREEMENT**

This agreement is executed at New Delhi on this ..... day ..... of....., 2011 between the Delhi Development Authority having its Head Office at Vikas Sadan , INA, New Delhi-110023, a body corporate constituted Under section 3 of the Delhi Development Act, 1957 (hereinafter referred to as "The Authority") which expression shall unless the context requires another or different meaning include its successors and assigns through its Secretary of the one part and M/s .....having its head/regional/zonal office at ..... Under .....(hereinafter referred to as "Service Agency") which expression shall unless, the context requires another or a different meaning include its successors, heirs, legal representatives, executors , administrators and assigns of the other part.

WHEREAS the Authority is desirous of assigning the work of "Maintenance of Hardware, System Software and Network" with scope of work given in Annexure-I of tender document.

AND WHEREAS M/s....., had submitted to the Authority a tender, which after negotiations by the authorized representatives of the parties hereto, has been accepted by the Authority.

Now, therefore, the parties hereto agree as under:-

1. All the terms and conditions as stated in the Tender Document, Work order No -----dated ----- shall be part and parcel of this Agreement to be executed and binding on both the parties.
2. The assignment is initially for a period of one year which can be extended by DDA for second and third year, at its absolute discretion , if services are found satisfactory. No supplementary agreement is necessary for this. A formal letter from DDA to this effect & acceptance from agency shall suffice. However the assignment may be terminated any time at the discretion of DDA without assigning any reason thereof if the services are not found satisfactory.
3. In case the service agency does not undertake the work within the specified period or adhere to the time frame given by DDA or is unwilling to do the job at any time, the entire security deposit shall stand forfeited and the work shall be got done at the risk and cost of the service agency.
4. If service agency finds any hindrance in the start of the services so as to necessitate an extension of time allowed in the tender, then service agency shall apply in writing to Commissioner (Systems) who may grant the same in writing, if reasonable and satisfactory cause is shown. The extension can be granted by the Commissioner (Systems) , for a maximum period of one month, in his absolute discretion and if he finds the cause shown as genuine and sufficient.
5. **Payment Terms**  
The AMC charges shall be paid on quarterly (3 months) basis. After completion of each quarter, the service agency shall submit pre-receipted bill at the end of each quarter, for payment. All applicable deductions shall be made from the bill. Rates are inclusive of all taxes/duties and any other charges. However service tax amount included should be mentioned in the bill.

## 6. **Penalty Clauses**

- a) In case of absence of an engineer, substitute shall be provided by the service agency on day to day basis. In case substitute is not provided then deduction @Rs. 500/- per day per engineer shall be made.
  - b) Service agency shall ensure to close all calls reported on a day within the time limit given as under.
    - ❖ Servers and UPS WITH SERVERS :  
Calls reported by 1 PM must be completed on same day.  
Calls reported after 1 PM must be completed by 1 PM of following day.
    - ❖ Network & UPS with network:  
Calls reported by 1 PM must be completed on same day.  
Calls reported after 1 PM must be completed by 1 PM of following day.
    - ❖ Desktops:  
Calls reported by 1 PM must be completed on same day.  
Calls reported after 1 PM must be completed by 1 PM of following day.
    - ❖ Other items:  
Call must be completed within 2 days of a call reporting or standby equipment to be provided.  
In case service agency does not set the equipment right within the prescribed time as above then twice the prorata AMC charges for the days the equipment is down shall be deducted from the payables as penalty.
  - c) In case the sever/network is down then all the nodes under the domain of that server/network-segment shall also be considered down for the purpose of calculation of penalty.
  - d) In case maintenance agency fails to make the equipment operational within two days of reporting the complaints then DDA will be free to get it serviced from the open market at risk and cost of the service agency and the expenditure incurred on the repair shall be deducted from amount payable to the service agency. It will be in addition to penalty mentioned in (b) above of this para.
7. The service agency will not sub-let / sub-contract the job in part or in full after getting the assignment. In the event of service agency's sub-letting the work / sub-contracting any part or in full of the work after the award of the work, the service agency shall be considered to have thereby committed a breach of agreement and security deposit shall be forfeited. Service agency shall have no claim for any compensation or any loss on this account. However hiring of specialized services, with written consent of DDA, shall not tantamount to sub-let/sub-contract.
8. Security deposit to the agency shall be returned only after completion of AMC and handing over of equipments to new service agency in fully working condition. In case any deficiency is found or equipment is found requiring repairs then service agency shall repair/replace within 24 hrs failing which the same will be got repaired at the risk and cost of service agency from open market.

9. Service agency shall look after the maintenance under the comprehensive annual maintenance contract as per the rates in the award letter/work order no. F \_\_\_\_\_ dated \_\_\_\_\_. Items presently under maintenance/warranty with other agencies may also be included at the same unit-rate on pro-rata charges basis for the remaining AMC period when the warranty/AMC is over with the existing agency/vendor. For this additional engineers shall be deployed by the service agency as per mentioned norms. Similarly items may be excluded when these are no more required to be maintained and the AMC charges shall be paid on pro-rata basis for the period for which services have been availed. No supplementary agreement is necessary for this change.
10. Service agency shall maintain the Hardware, Systems software and Network for the period under this agreement at their cost.
11. Systems/Network shall be operational for 9:30 AM to 7:00 PM 6-days-week basis extendable as per requirement decided by Director(Systems).
12. Service agency shall maintain the Hardware, Systems Software and Network which will cover, inter-alia ,
  - a) Periodic preventive maintenance: monthly for Servers and quarterly for other equipments.
  - b) Replacement of defective / wornout / **burnt** parts, other than consumables ( **Toner Cartridges, Ink Cartridges, Plotter Pen, Floppies, UPS Batteries.**).  
Does not include mechanical wear and tear. **Rat-bitten cases are included.**
  - c) Correcting all types of faults, including the virus infection, in H/w equipments, network (LAN/WAN), and system software as and when reported and re-install software.
  - d) Laying of network cable as and when required to connect to the existing LAN/WAN.
13. The maintenance shall be carried out at DDA premises/site. In case replacement of component/part of any equipment/network/computer becomes necessary then component/part of the same make as were originally in the hardware shall be used.
14. Service agency shall deploy adequate number of engineers i.e., **minimum** one engineer for every 75 Desktops/Servers or part thereof at Vikas Sadan , Vikas Minar , other offices of DDA and for Network maintenance on 9:30AM to 7:00PM 6-days-week basis extendable as per requirement decided by Director(Systems). No transportation etc. charges will be payable by DDA to the service agency for the site visits carried out by agency personnel in the course of carrying out repair at the site offices. In case of absence of an engineer substitute shall be provided by the agency on day to day basis . The agency shall furnish names , designation , qualifications and experience, mobile number of all the deployed engineers. These engineers must report every day at 9:30 AM to the officer-incharge-maintenance-DDA. Agency shall maintain attendance register for the engineers deployed in DDA and show it to the officer-incharge-maintenance-DDA. The engineer shall be changed during annual maintenance



contract period only with prior approval of the Director(Systems). Engineer may be assigned duties by DDA depending on the requirements.

Engineers deployed shall be qualified engineers with at least 2 years experience in customer support as a resident engineer. Service agency must provide , at its cost, mobile phones with at least incoming calls facility to all engineers deployed. At least one engineer shall be experienced and trained network engineer and at least one engineer shall be experienced and trained UPS engineer..

Deployed engineers must be well versed with Windows-, XP,VISTA, NT, Windows7,UNIX , ORACLE RDBMS, Network Antivirus, Internet and Proxy Server, UTM.Deployed team must be capable of laying network cable.

15. The service agency shall get approved from DDA the service engineers intended to be deployed. Only approved service engineers shall be deployed. The service agency shall also maintain standby service engineers, which also shall be got approved from DDA.
16. In case deployed service engineer fails to discharge his duties then agency shall change the engineer immediately on demand by DDA.
17. Service agency shall provide, at its cost, complete required tool kit (for hardware and software) to deployed engineers.
18. The service agency shall ensure that adequate knowledge and resources are provided to the deployed team of service engineers to ensure safety measures to avoid any accident.
19. The personnel deployed by the service Agency to undertake AMC or related work in DDA during the period of contract shall be paid salaries, traveling allowances etc by the agency and personnel shall continue to be employee of the service agency even after expiry of contract. DDA shall in no way be responsible for any sort of dispute between the service agency and its employee deployed in DDA. DDA shall not have any liability / pay compensation towards any injury/accident to the service agency's employee caused while carrying out the maintenance / repair work under this contract. The service agency shall indemnify DDA against any claims made by its employees for any loss / damage payment etc during performance of his duty in DDA and shall submit indemnity bond.
20. The engineers shall be provided with adequate office space with electricity (without air conditioning) with minimal furniture for its operations. DDA shall not provide any telephone connection or almirah or conveyance.
21. The material, if any, is required to be brought to or removed from DDA's premises by the service agency, shall be brought/removed only on working days as per DDA's calendar or as prescribed by officer-incharge-maintenance-DDA. A list of the material brought/removed shall be provided to the nominated officer of DDA and he shall issue the gate pass for removal.
22. In case of any dispute arising out of or relating to the terms and conditions of this agreement during the currency of the agreement or completion of the assignment or abandonment, the decision of Vice Chairman, DDA or any other Officer authorized by him shall be final and binding.

23. In case of any dispute between parties of this agreement, the same shall be subject to the jurisdiction of Delhi Courts only.

In witness whereof this deed has been executed by the parties on the date, month and year mentioned herein above.

For and on behalf of [ Tenderer ]

Witness:-

- 1.
- 2.

For and on behalf of  
Delhi Development Authority

Witness:-

- 1.
- 2.

**ANNEXURE-3**

**Description of Tenderer company for “Maintenance of Hardware, System Software and Network”**

- 1) Name of the Firm :
- 2) Year established :
- 3) Office Address :
- 4) Telephone No. :
- 5) Fax No. :
- 6) Email id :
- 7) Since when the organization is in the field of H/w & Network Maintenance :
- 8) Organisation where similar jobs undertaken during previous year
- 9) ISO certified for AMC of computers, for last 2 years Yes / No
- 10) Authorised service provider for following brands:.....
- 11) Employee provident fund registration no. :
- 12) ESI registration no.
- 13) Details for previous three financial years

	2008-09	2009-10	2010-11
No. of regular H/w & Network engineers on roll			
No. of H/w and Network AMC contracts			
Turnover from H/w & Network AMC work only			
Total turnover			

14) List of documents enclosed with Technical bid , please mark yes/no:

a	Earnest Money of Rs. 50,000/- in form of a Demand Draft in favor of Delhi Development Authority.	
b	Memorandum & Article of Association of the company	
c	ISO Certificate for AMC of computers for last 2 years from the same certifying agency	
d	Description of Tenderer company as per Annexure-3	yes
e	Details of the tenderer company experience in the same field (Annexure-4)	
f	Undertaking as per Annexure-5	
g	Copies of Audited Balance Sheet for preceding 3 years showing the revenue earned from same nature of work.	
h	List of H/w & Network engineers on the rolls of the company with qualification & experience	
i	Certificates for satisfactory services from the Govt. Organisations , Public sector Undertakings, reputed Private Companies where similar work undertaken in last three years with name, designation and telephone numbers of the contact person in the said organization who could be contacted for necessary verification.	

As of this date the information furnished in all parts of this form is accurate and true to the best of my knowledge.

(Name & Designation  
of the person signing)

(Signature)  
seal

(Date)

**ANNEXURE-4**

**Details of the Tenderer experience in the field of Hardware, System  
Software and network maintenance**

**SEPARATE SHEET FOR EACH PROJECT**

**Page.....of.....**

Name & Address of the client	
Title of work	Start Date
	Completion date
Approx. value of work	
No. of equipments maintained	
a) Servers	:
b) Desktops/Laptops	:
c) Printers	:
d) UPS	:
e) Network Nodes	:
f) Routers/Network-switches	:
Software Tools used	1
(like antivirus, proxy etc.)	2
	3
	4
Operating System used	
Specify any special features of the Project which the tenderer may like to Specify	
Specify whether any termination of Contract or litigation or arbitrations was involved.	
Name and Designation of the Contact Person	
Contact Telephone no.	Fax no.
Email Id :	

(Name & Designation  
of the person signing)

(Signature)  
seal

(Date)

**UNDERTAKING**

I, ..... son/daughter of Sh. .... r/o ..... working as ..... in M/s ..... do hereby solemnly affirm and declare as under :

- 1) That M/s ..... have submitted a tender for 'MAINTENANCE OF Hardware , System Software and Network' at DDA.
- 2) That M/s ..... fulfills all the eligibility criteria mentioned in tender document at item no. 3 which are as follows :

**Eligibility Criteria of Tenderer:**

- a) The tenderer must be a 'Limited' or 'Private Limited ' company and ISO certified for AMC of computers for last two years.
  - b) The Tenderer must have had a turnover of more than Rs. 50 Lakhs in previous year from maintenance of computers hardware & network.
  - c) The Tenderer must have an office in the NCR.
  - d) The Tenderer must have successfully carried out the job of comprehensive Annual Maintenance of computers and network of at-least two reputed organizations providing maintenance for minimum 200 PC/servers for each organization. The tenderer should submit copies of contract document , satisfactory performance certificates etc. in the support of their claim with Names and Telephone Numbers of the officer incharge of the customer organization for facilitating verification.
  - e) The tenderer must have been in the field of Computer Maintenance Services for the preceding 5 years in or around Delhi. The experience must include maintenance of Network(LAN/WAN) , PCs/Desktops & Servers, Notebooks/laptops, Scanner,Plotters, Printer of various types like DMP, LineMatrix,LASER, Deskjet, online&offline UPS etc and associated peripherals under Windows&UNIX,ORACLE, Network Antivirus, Proxy server, Internet etc.
  - f) The Tenderer must have at least 25 regular H/w and Network engineers on its rolls during last three years.
  - g) The tenderer must be an authorized service provider for at least one leading brand of computers.
  - h) Tenderer must be registered with Employee Provident Fund organization and ESI.
- 3) That I have been authorized by M/s ..... to sign this undertaking.  
(Please enclose the copy of the resolution of Board of Directors of the Company for the authorization.)

Deponent

Verification:

I, the above named deponent do hereby solemnly affirm and declare that my above statements are true and correct and nothing has been concealed there from.

Place:

Date:

Deponent

**DRAFT OF INDEMNITY BOND**

THIS BOND is made on this ..... day of ....., 2011 by M/s..... through Sh..... duly authorised representative of the ..... (hereinafter referred to as ..... which expression shall unless context requires different or another meaning, include its successors, administrators and assigns) in favour of the Delhi Development Authority, a body corporate constituted under Section 3 of Delhi Development Act, 1957 (hereinafter called "The Authority" which expression shall include its successors and assigns).

WHEREAS ..... has entered into an agreement executed on ....., 2011 with the Authority (hereinafter referred to as "The said Agreement") for the 'Maintenance of Hardware , System Software and Network'.

AND WHEREAS according to clause 17 of the said Agreement dated..... M/s..... has to indemnify the DDA against any loss or damage that DDA may sustain on account of any claims made by its employees for any loss / damage payment etc during performance of his duty in DDA or on any account as aforesaid.

Now therefore, in consideration of the said Agreement, the executant..... hereby undertakes to indemnify DDA and shall always keep it indemnified against any loss, damage that it may sustain or any claim made against it or any proceedings that may be taken out against any claims made by its employees for any loss / damage payment etc during performance of his duty in DDA.

Now, therefore, in witness thereof the executant Company has set its hand through its authorized representative on the day, month and the year first mentioned herein above.

EXECUTANT  
For M/s  
Authorised representative

Witness:

- 1.
- 2.

**Annexure-7**

Financial bid form for “Maintenance of Hardware, System Software and Network”

**List of Hardware**

**DATE of Technical bid Opening : 13<sup>th</sup> September 2011**

S.No.	DESCRIPTION	Qty	Unit Rate Per Annum	Amount (Rs.)
	<b><u>Servers</u></b>			
	IBM X-series	1		
	HP ML-570 Xeon Quad with 2 processor	3		
	HCL Infinity Global Line 4700 <b>AMC w.e.f. 29.05.2013</b>	2		
	HP DL 580 2x Intel Xeon MP 7220 GHz Dual Core Processor <b>AMC wef 01.04.2014</b>	5		
	HP ML 350 Intel Xeon E5504 , 2.0 GHz Quad Core Processor <b>AMC wef 01.04.2014</b>	3		
	Server Rack 42 U Rack mountable (1U) 8 port KVM Switch Rack mountable (1U) KBD,Mouse, foldable TFT Monitor <b>AMC wef 01.04.2014</b>	1		
	<b><u>Laptop</u></b>			
	Laptop HP NC8430	6		
	Laptop Toshiba T-7300 Processor Dual Core	48		
	Toshiba tablet PC convertible core 2 duo	1		
	Laptop Lenovo T-7500 Intel core 2 Duo	1		
	Laptop HP-6730S Model	1		
	Note book HP Make 6730B Intel core 2 Duo	21		
	HP 6730B Mobile Portable Workstation, Model 854W (NU515AV) Intel Core 2 Duo Processor based	2		
	Tablet PC HP Notebook Convertible Tablet Mobile Intel Core i-7, 620M <b>AMC wef 01.06.2014</b>	2		



HP Probook 4420s Notebook Intel Core i-5, 520M <b>AMC wef 01.06.2014</b>	3		
Mobile workstation HP Notebook Intel Core i-7, 620M <b>AMC wef 01.06.2014</b>	2		
HP Probook 4420s Notebook Intel Core i-5, 520M <b>AMC wef 01.08.2014</b>	3		
<b><u>Desktop</u></b>			
COMPAQ P-IV	1		
ACER Desktop P-IV	193		
IBM P-IV Think Centre	80		
IBM P-IV Black for PGRAMS	1		
HP P-IV	10		
HP-Compaq P-IV	1		
IBM P-IV , 17" TFT Screen	6		
Acer P-IV with 17" TFT Monitor	5		
HP P-IV with 17" TFT	7		
ACER Power P-IV	60		
HCL P-IV Dual Core With 17" CRT	268		
HP Dual Core with 17" CRT	262		
HP P-IV Dual Core with 19" TFT	2		
HP Dual Core with 17" TFT	7		
HP Core 2 Duo with 17" TFT <b>AMC w.e.f. 01.11.2011</b>	1		
HCL Core 2 Duo E4600 <b>AMC w.e.f. 01.11.2012</b>	90		
HCL Core 2 Duo E4600 <b>AMC w.e.f. 16.01.2013</b>	44		
HCL Core 2 Duo 8400 <b>AMC w.e.f. 20.04.2013</b>	2		
HCL Core 2 Duo E4600 <b>AMC w.e.f. 21.05.2013</b>	61		

	ACER Intel Core 2010 (Core i3) with windows 7 prof <b>AMC w.e.f. 01.07.2014</b>	90		
	HCL Intel Core 2010 (Core i3) with windows 7 prof <b>AMC w.e.f. 01.08.2014</b>	90		
	HP Intel Core 2010 (Core i3) with windows 7 prof <b>AMC w.e.f. 01.08.2014</b>	26		
	HP Intel v Pro (Core i5) with windows 7 prof <b>AMC w.e.f. 01.08.2014</b>	62		
	DELL Intel Core 2010 (Core i3) with windows 7 prof <b>AMC w.e.f. 01.08.2014</b>	90		
	<b><u>Printers</u></b>			
	HP-1220C Deskjet A3 color	5		
	HP-DJ5748 A4 color	1		
	DMP Wipro LQ DS15235 132 column	6		
	DMP TVSE 136 Col. 9 pins	2		
	LINE MATRIX MT-691	1		
	HP-1500L Laser A4 Color	1		
	HP 8150N Laser A3 mono	1		
	HP 5100 laser A3 mono	1		
	HP-5100N laser A3 Mono	7		
	HP-1010 laser A4 mono	31		
	HP-1015 Laser A4 mono	13		
	HP-1022 laser A4 mono	645		
	HP-BIJ1000 inkjet A4 color	1		
	HP-3800dn laser A4 color	19		
	HP-LJ9040DN laser A3 mono	3		
	HP-5200n laser A4 Mono Duplexer	6		

	HP-5550dn laser A3 color	1		
	HP-4355 (4 IN 1)	3		
	HP-3005dn laser A4 mono	1		
	HP-4550C Laser A3 color	1		
	HP 4050N Laser A4 mono	4		
	HP-2100TN Laser A4 mono	1		
	HP-1200 series laser A4 mono	2		
	HP officejet 5610 4in1	1		
	HP LJ P1007 A4 Mono Lazer	135		
	HP CLJ CP1515N Color Laser A4 Size	7		
	HP Officejet K7108 Inkjet A3 Size	1		
	Canon LBP3108B Laser A4 Size Mono <b>AMC w.e.f. 20.06.2012</b>	62		
	HP LJ P1007 A4 Mono Lazer <b>AMC w.e.f. 01.07.2014</b>	3		
	HP CP1215 A4 Colour Lazer <b>AMC w.e.f. 01.07.2014</b>	6		
	HP 9040dn A3 mono laser <b>AMC w.e.f. 01.08.2014</b>	10		
	HP LJ P1007 A4 Mono Lazer <b>AMC w.e.f. 01.07.2014</b>	90		
	HP LJ P1007 A4 Mono Lazer <b>AMC w.e.f. 01.08.2014</b>	88		
	HP LJ P1007 A4 Mono Lazer <b>AMC w.e.f. 01.08.2014</b>	90		
	HP LJ P1007 A4 Mono Lazer <b>AMC w.e.f. 01.09.2014</b>	90		
	<b><u>Plotters</u></b>			
	A-0 SIZE Plotter HP-5000 NON RS	1		
	HP-4000PS Designjet Plotter A0 Size	1		
	<b><u>Scanners</u></b>			
	SCANNER HP-3500C	1		

	HP Scanjet 4070C A4 size	2		
	HP 8200C A4 size	1		
	HP-scanner 2400 A4 size	6		
	SCANNER WIDECOM SLC 436 COLOR A0	1		
	SCANNER HP 7450	1		
	SCANNER HP-2300C	1		
	Portable Laser Terminal (Data Capturing Unit) PT-630 Unitech)	1		
	Thermal Transfer Bar Code Printer Ring-Pearl 4012 PLM Autonics	1		
	Hand held Laser Scanner LS-300	1		
	HP G2410 Flatbed A4/Legal Size	5		
	HP SJ N9120 A3 Size	1		
	Canoscan LIDE 100 Flatbed A4/Legal <b>AMC w.e.f. 21.05.2012</b>	5		
	HP G2410 A4 size flatbed <b>AMC w.e.f. 01.07.2014</b>	34		
	HP G2410 A4 size flatbed <b>AMC w.e.f. 01.08.2014</b>	4		
	<b><u>UPS</u></b>			
	Uniline UPS 10 KVA Online	1		
	Uniline 10 KVA online with 32x42AH batteries	1		
	Uniline UPS 10 KVA online with external 16+16 batteries in 1+1 rack	2		
	Uniline UPS 6 KVA online <b>AMC wef 01.09.2014</b>	1		
	UPS 5 KVA Online	6		
	UPS 3 KVA Online	1		
	UPS 2 KVA Online	6		
	UPS 1 KVA Online	9		
	Datex UPS 1 KVA offline with external batteries	39		

	Tritonics UPS 1KVA Offline With external 02 batteries in single pack	37		
	Keptron UPS 1 KVA offline with external batteries 02	21		
	Uniline UPS 1 KVA Offline with 4x18AH batteries	60		
	Uniline UPS 1 KVA offline with external 2 batteries in 1 pack	513		
	Uniline 1 KVA line-interactive	195		
	Uniline 1 KVA line-interactive <b>AMC wef 01.09.2014</b>	357		
	Uniline UPS 750 VA offline	84		
	UPS 700 VA offline	168		
	UPS 650 VA offline	22		
	<b><u>Information Kiosks</u></b>			
	Information Kiosks HCL with P-IV Desktop, Touch Screen, Coin Validity Box, Printer 40 Col. With cutter	8		
	Information Kiosks HCL with P-IV Desktop, Touch Screen, Coin Validity Box, Printer 40 Col. With cutter	7		
	<b><u>NETWORK</u></b>			
	a) Manageable Switches 24port Cabletron Smart Switch-2200 ----- 7 nos. 24port Cabletron Smart Switch-2500 ----- 1 no.			
	b) Support on Hubs & Un-manageable switches - 25no			
	c) Support on ROUTERS & Switches Router CISCO 3745 ---- 1 no. Router CISCO 2611 ---- 1 no. Router CISCO 1760 ---- 8 no. 24port CISCO Catalyst Switch-2950 ----- 1 no.			
	d) Support on existing WAN Leased line connectivity of DDA offices at Vikas-Sadan/INA , Vikas-Minar/ITO, Rohini , other 5 locations			
	e) Support on LAN at Vikas-Sadan/INA, Vikas- Minar/ITO covering Active components, Passive components , cabling and around 1000 nodes			
	f) Support on Checkpoint UTM-1076 , UTM- 576			
	g) Support on Trendmicro antivirus			

	<b><u>Projector</u></b>			
	LCD Based Large Screen Projector TOSHIBA LTP T 90M with Ceiling Mounted and projection screen 8' x 6'	1		
	Projector LCD Mitsubishi, XD490U	6		

**TOTAL AMC AMOUNT**    Rs. \_\_\_\_\_

(Rupees \_\_\_\_\_)

Above quoted AMC amount is inclusive of all taxes and duties applicable. In case taxes/duties are levied after the award of work and during the period of contract then it shall not be payable. However all applicable deductions on account of taxes and duties etc shall be made by DDA from the bill.

Existing Network has been inspected.

(Name & Designation  
of the person signing)

(Signature)  
with seal

(Date)