

DELHI DEVELOPMENT AUTHORITY

No. EM 1(10)83/14932

Dt. the 19th Dec., 1985
20th

CIRCULAR NO. 122

An instance has come to our notice where a 12 ft long plank placed in the expansion joint was not removed at the time of finishing of the houses and it came down subsequently causing damage to property and injury to the occupants. This shows total carelessness of the supervisory staff. All the Executive Engineers should examine the various houses in their charge and ensure that any plank which is left behind in the expansion joint is removed right now. If any incident occurs subsequently, the concerned EE will be proceeded against.

(J.K.Varshneya)
ENGINEER MEMBER

Copy to:

1. All CEs.
2. All SEs
3. All EEs

DELHI DEVELOPMENT AUTHORITY
(CHIEF ENGINEER (ROHINI))

No. CE(P)3(6)81/Vol.III/172

dated: 23.1.86

Copy to :

S.E.C-VI/XIV/EEs/S.Z(P-III)

Copy to: Vigilance File/Sh. M.L.Arya

Sd/-
Supdt. to C.E.(ROHINI)
DDA

DELHI DEVELOPMENT AUTHORITY

NO. EM 1(10)83/15028

Dt: 23.12.85

CIRCULAR NO. 123

It has come to notice that in certain contracts rates withhold in the running account bills were less than reductions effected subsequently. This results in undue financial aid to the contractor, besides this can also lead to avoidable litigation subsequently.

CEs are requested to ensure that part rates paid in running account bills are proportionate to the work done and sufficient amount should be kept withheld for the work yet to be done/defects to be removed. Any lapse in this regard resulting in ever payment will be viewed very seriously. The Executive Engineer authorising part payment shall be personally responsible for the correctness of rates.

Sd/-
ENGINEER MEMBER
D.D.A.

All Chief Engineers
All Suptdg. Engineers.
All Executive Engineers.

DELHI DEVELOPMENT AUTHORITY

No. EM1(10)83/14

Dt: 1.1.1986

CIRCULAR NO. 124

The Lt. Governor, Delhi during his inspection of West Zone on 18.11.85 directed that in future the construction of houses should be taken up in any pocket of and only after water supply, sewerage and roads have been completed in the pocket. The rule should, in fact, be that development works should proceed the construction of houses and after development works have reached the advanced stage of construction the housing projects can then be undertaken so that the development works and housing projects are complete simultaneously and after the houses have been allotted, the allottees are not put to any inconvenience. The above instructions should be followed very strictly by the Engineers.

Sd/-
(J.K. VARSHNEYA)
ENGINEER MEMBER

All CEs/SEs/EEs.

DELHI DEVELOPMENT AUTHORITY

NO. EM1(10)83/147

Dated: 3.1.86

CIRCULAR NO. 125

It has been observed that the Convenient Shopping Centres are being constructed at a date later to the construction of flats with the result the allottees of the flats experienced the inconvenience for non-provision of shops in the locality. The non-provision of shops at the right time also leads to unauthorised shops in the area or unauthorised construction in the flats. Chief Engineers/Chief Architect should ensure that the convenient shopping centres are planned/constructed simultaneously to the construction of flats so that the shopping facilities are available to the allottee immediately, after the houses are occupied by them.

Sd/-

(J.K. VARSHNEYA)
ENGINEER MEMBER

1. Chief Architect/Addl. C.A.
2. All Chief Engineers.
3. All SEs.
4. All EEs.

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126

DEBT DEVELOPMENT AUTHORITY

No. Em 1(10)83/148

Dated 3 / 86

22/11/86 126

The Asstt. Engineers/Executive Engineers and required to test check the measurements for works in the manner specified in Section 7 of CMD Manual Vol.

II. The non-observance of this codal formality not only attracts audit objections but causes delay in finalisation of bills. In certain cases if test check of measurements is not done timely, it cannot be done later owing to the works having been covered up. It is therefore enjoined upon all EEs/AEs to follow these instructions contained in the Manual regarding test check of measurements very strictly.

The concerned SEs/EEs should ensure that before relieving any EL/AE under their control or transfer/repatriation etc. the requisite amount of test check of works executed during their tenure has been conducted and completion certificate in respect of completed works have been recorded by them.

(J.K. Vardhanya)
Engineer Member

All CEs/SEs/EEs.

DELHI DEVELOPMENT AUTHORITY

No. EMI (10)83/148

Dated: 3.1.86

CIRCULAR NO. 126

The Asstt. Engineers/Executive Engineers are required to test check the measurements for works in the manner specified in Section 7 of CPWD Manual Vol. II. The non-observance of this code of formality not only attracts audit objections but causes delay in finalisation of bills. In certain cases if test check of measurements is not done timely, it cannot be done later owing to the works having been covered up. It is, therefore, enjoined upon all EEs/AEs to follow these instructions contained in the Manual regarding test check of measurements very strictly.

The concerned SEs/EEs should ensure that before relieving an EE/AE under their control on transfer/repatriation etc. The requisite amount of test check of works executed during their tenure has been conducted and completion certificate in respect of completed works have recorded by them.

Sd/-
(J.K.VARSHNEYA)
ENGINEER MEMBER

All CEs/SEs/EEs

NO: 6M1(10)83/325

DATED: 6-1-86

CIRCULAR NO. 127.

Govt. of India, Ministry of Works and Housing has ammended the existing clause 25 of the P.W.D. form 7 & 8 as per standing order No. 263 issued vide Ministry of Works and Housing letter No. 28012/32/85-W4 dated 28.8.85.

The above ammendment have been issued by D.G. (CPWD) vide No. CE/Con./827 dated 24.9.85. Engineer Member, DDA, has approved the incorporation of the above ammendment, in clause 25 of the form 7 & 8 being used in D.D.A. for all future N.T.'s/tenders.

DS DIRECTOR (WORKS).
D.D.A.

STANDING ORDER NO. 263.

In forms Nos. CPWD 7 & CPWD 8, last sentence in the first paragraph of clause 25 of should be substituted with the following:-

'In all cases where the total amount of all the claims in dispute is Rs. 75,000/- (Rs. Seventy five thousand only) and above, the arbitrator shall give reasons for the award.'

Sd/-

(D.C. BHATT.)
SECTION OFFICER (SPL)

Copy to:-

1. All Chief Engineers.
2. All Suptdg. Engineers.
3. Dir. (Hort.), Dir. (MS), Dir. (Slum),
4. All Executive Engineers.
5. All Deputy Director (Hort.).

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DELHI DEVELOPMENT AUTHORITY

En 1(10)S3/78
NO: ()

Dt: 9/8/86

CIRCULAR NO. 128

In one case, CTE had observed that although practically whole RCC work was required to be finished with shutter finish, the relevant detailed specification for such finish were not incorporated in the NIT. This resulted in non-execution of work properly. It is the responsibility of the officers, who approves the NIT to ensure that the NIT is prepared properly. The NIT should include detailed specifications of all the items which are not covered in the printed booklet of CPWD specifications.

The above instructions should be followed strictly by all the concerned Engineers.

J
(J.K. VARSHNEYA)
ENGINEER MEMBER

TO

1. All CEs, DDA
2. All SEs, DDA
3. All EEs, DDA

DELHI DEVELOPMENT AUTHORITY

NO. EM 1(10)83/659

Dated: 14.1.86

CIRCULAR NO. 129

Sub: Stipulated of Departmental Machinery and
materials in Tender.

It has come to notice that materials and machineries available in the departmental stores/workshop of DDA are not being stipulated in the tenders. This results in non-utilization of heavy investment of the department to its optimum extent.

It is enjoined upon all the officers of Engineering Wing to ensure that in future the equipments/materials available in the store are invariably stipulated in the tenders.

Sd/-
(J.K.VARSHNEYA)
ENGINEER MEMBER

1. All CEs
2. All SEs i/c Directors(Hort)/(S&JJ)
3. All EEs

Copy for information to:

1. Finance Member
2. Vice-Chairman.

DELHI DEVELOPMENT AUTHORITY
ENGINEERS CIRCLE V

No.

Dt: 30.1.86

Copy forwarded to all EEs & EE(P)/C-V for information and necessary action in the matter please.

E.A. to SE/C-V/DDA

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129

LOCAL DEVELOPMENT AUTHORITY

No. CM/L/10583/659

Dated 14/1/86

CIRCULAR NO. 129

Subject: Stipulation of Departmental Machinery and materials in Tender.

It has come to notice that materials and machineries available in the departmental stores/workshop of the department are not being stipulated in the tenders. This results in non-utilization of heavy investment of the department to its optimum extent.

It is enjoined upon all the officers of engineering wing to ensure that in future the equipments/materials available in the store are invariably stipulated in the tenders.

J.V.

(J.K. Varshniya)
Engineer Member

1. All CEs.
2. All SEs i/c Directors(Hort)/(S&JJ).
3. All EEs.

Copy for information to:-

1. Finance Member
2. Vice-Chairman.

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DIAMET DEVELOPMENT AUTHORITY

No. EM 1(10)85/1237

Dated 28/1/86

SECRET No 130

A number of representations are being received from the Associations/individuals regarding the works already carried out or to be carried out by the DIA. The representations are also being received through the Ministry of Works & Housing, Lt. Governor, Chief Executive Councillor, Executive Councillors, Lalhi Admn. and other local leaders. All these representations are passed on to the Chief Engineers for taking necessary action and for sending the report in the matter. In order to avoid delay, it has been decided that the Chief Engineers will be considered as the Nodal Units for sending replies to these representations pertaining to their zones. All Chief Engineers should take necessary action for sending replies direct to the concerned officers under intimation to this office. Only those cases should be sent through this office where some policy matter is involved.


(J. K. Varshneya)
Engineer Member

All Chief Engineers.

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DELHI DEVELOPMENT AUTHORITY

NO: 110) 83/1648

DATED: 5/2/86

CIRCULAR NO. 131

Enclosed please find a copy of points raised by Central Vigilance Commission/CTE's Organisation as received from Chief Vigilance Officer, DDA vide No.F.1(6)86-Vig. dated 21.1.86. The Engineer Member, DDA has desired that these points should be taken into account at the time of execution of Civil works, Electrical Works & Hort. Works in DDA by all the officers. * CES/SEs/EEs

Encl: As stated.

(Om Prakash)
Director (Works)

1. All Chief Engineers with spare copies for SEs & EEs.
2. Director (Pl) with spare copies for Es.
3. Director (Hort) with spare copies for Dy. Dir (Hort).

(179)

DELHI DEVELOPMENT AUTHORITY
(VIGILANCE BRANCH)

MOST IMMEDIATE

No. FI(6)86-Vig.

Dt: 21st Jan. 86

CIRCULAR

Please find enclosed a copy of the point raised by the Central Vigilance Commission (CTE's Organisation for taking into account at the time of execution of civil works, electrical works and horticultural works in the DDA

Sd/-

(B.K. Malhotra)
Chief Vigilance Officer

Shri Om Parkash,
Director(Works)/DDA.

Encl: As above.

- a) No aid of any sort should be extended to the contractors which is outside the terms of the contract agreement.
- b) All works other than of preparation of architectural and structural drawings should be taken up by the Department/Undertaking itself and not entrusted to a private Architect.
- c) Technical sanctions to the estimates must be accorded by the engineers/technical personel of the Organisation concerned before calling of tenders.
- d) For routine works not involving use of heavy plant and machinery, no advances should be given except secured advances for materials brought to the site for incorporation in the work.
- e) For purchase of buildings, details of the area and all the complete specifications should be laid down and a proper contract should be drawn-up with the vender so as to enable both parties to know as to what was intended to be sold and what was intended to be purchased in the agreed amount.
- f) Appropriate action should be taken against those consulting architects who put the undertakings/departments to avoidable loss or avoidable excess expenditure.
- g) Enlisting of Architects and contractors should be done after giving proper publicity through newspapers etc. indicating the detailed criteria like qualifications, experience, personnel employed and plant and machinery available, etc. in order to enable making a proper decision so far as the suitability for executing a particular type and magnitude of the job with the required speed of execution is concerned.
- h) It is not adequate if only the lowest tender is accepted. It is necessary to ensure that such tender is not unduly high as compared to the amount worked out based on the rates of materials and labour prevailing at the time of receipt of tenders. Comparison may also be made with the unit rates of similar works executed by other public agencies in near-about the same area at more or less same time.
- i) Use of I.S.I. marked products must be ensured wherever the same are available. In other cases, products conforming to Indian Standards should only be accepted. For ensuring the quality of materials, insistence should be made on carrying out the minimum number of mandatory tests laid down in the Indian Standards CPWD specifications. The carrying out of such tests should be made an obligatory duty of the public servant in charge of supervision and any lapse in this regard should be viewed seriously and not only taken as a more technical lapse.
- j) Manuals laying down powers of various officials, rules and procedures for execution of works and procurement of stores should be brought out expeditiously.

- k) Before granting secured advances, the quality of materials and their requirement for the particular works should be ensured and the rates to be allowed should be not more than 75% of the market rates or of the material component of the tendered rates whichever is lower.
- l) At the running bill stage, per rates higher than really due at the particular stage should not be allowed since the same results in unauthorised aid to the contractor.
- m) While effecting recoveries for materials issued to the contractors through the running bills, due consideration should be given to the damage and wastage that might have taken place.
- n) The theoretical requirements of materials issued to the contractors should be worked out with each running bill for keeping proper control on the quality of items involving use of such materials.
- o) One sample unit block must be got made out sufficiently in advance in case of repetitive type of structures.

Each Ministry may set up a panel of Arbitrators for dealing with, arbitration cases arising in various department/public sector undertaking under its control and all the undertakings/Depts. must be made to appoint Arbitrators only from such a panel. The panel should include Arbitrators of proven integrity and from different disciplines from which most of the arbitration cases are required to be dealt with.

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132-A

DELHI DEVELOPMENT AUTHORITY

Sl. No. 1(10) 83/1701

DATED: 7/2/86

CIRCULAR NO. 132

The Office of Director General (Works) CPWD has issued a memorandum vide No. CE/CO/1/835 regarding amendment to safety code in forms CPWD 7 & 8 in pursuance of standing order No. 265 issued by the Ministry of Urban Development vide their No. 28012/43/79-14 dated 6.11.1985. The said amendment has been approved for adopting in DDA too by the Engineer Member, DDA.

Therefore, a copy of the same is enclosed herewith for necessary action in DDA.

Encl: As stated.

(Om Prakash)
Director (Works)

1. Finance Member.
2. C.E.O.
3. S.E.O.
4. All Chief Engineers with spare copies for S.Es & E.Es.
5. C.E. (RC).
6. C.E. (Vig)
7. Director (Hort) with spare copies for Dy. Dir (Hort).
8. Director (Hort) with spare copies for E.Es.
9. Suptd (Int. Inspn).

, DELHI DEVELOPMENT AUTHORITY

NO. EM1(10)83/1701

Dated: 7.2.86

CIRCULAR NO. 132

The office of Director General(Works) CPWD has issued a memorandum vide No. CE/Con/835 regarding amendment to safety code is forms CPWD 7 & 8 in pursuance of standing order No. 265 issued by the Ministry of Urban Development vide their No.28012/43/79-W4 dated 6.11.1985. The said amendment has been approved for adopting in DDA too m by the Engineer Member, DDA.

Therefore, a copy of the same is enclosed herewith for necessary action in DDA.

Sd/-

(OM PRAKASH)
DIRECTOR (WORKS)

Encl: As stat~~e~~

Encl: As stated.

1. Finance Member.
2. C.A.O.
3. C.V.O.
4. All Chief Engineers with spare copies for SEs/EEs
5. CE(QC)
6. SE(Vlg.)
7. Director (Hort.) with spare copies for Dy.Dir(Hort.)
8. Director (MM) with spare copies for EE^S
9. Suptd(Int.Inspn.)

DELHI DEVELOPMENT AUTHORITY
ENGINEERS CIRCLE-V

No. SE(V)/10(13)83/1110-14

Dated: 19.2.86

Copy forwarded to all EEs & EE(P) for information and necessary action.

Sd/-

EA to SE(V)/DDA

DIRECTORATE GENERAL OF WORK
CENTRAL PUBLIC WORKS DEPARTMENT

NO.CE/CON/835

Dated: January 1986

MEMORANDUM

Sub: Amendment of safety code in forms CPWD 7&8.

A copy of standing order No. 265 issued by the Ministry of Urban Development vide their No. 28012/43/79-W4 dated 6.11.1985 is sent herewith for information and guidance.

Sd/-
(A.S.SIDHU)
F.O. TO D.G.W.

Encl: As above.

Issued from file No. 18/15/78-A&C(DGW)

To

13. Engineer Member, DDA, Vikas Minar, New Delhi.

NO. 28012/43/79-W4
Government of India
Ministry of Urban Development
(Works Division)

New Delhi, dated the 6th Nov. 85

STANDING ORDER NO. 265

Sub: Amendment to safety code in CPWD Form 7&8.

Para VIII(e) of the CPWD Form 7 & 8 be submitted as
under:-

"(e) When workers are employed in sewers and manholes, which are active use the contractor shall ensure that the following safety measures are adhered to:-

- i) Entry for workers into the line shall not be allowed except under supervision of the JE or any other higher officers.
- ii) At least 5 to 6 manholes upstream and downstream should be kept open for at least 3 to 4 hours before any man is allowed to enter into the manhole for working inside.
- iii) Before entry, presence of Toxic gasses should be tested by inserting wet lead acetate paper, which changes colour in the presence of such gases and gie gives indication of their presence.
- iv) Presence of Oxygen should be varified by lowering a detector lamp into the manhole. In case, oxygen is found inside the sewer line, workers should be sent only with Oxygen kit.

v) Safety belt with rope should be provided to the workers. While working inside the manholes such rope should be handled by two men standing outside to enable him to be pulled out during emergency.

vi) The area should be barricaded or cordoned off by suitable means to avoid mishaps of any kind. Proper warning sign should be displayed for the safety of the public whenever cleaning works are undertaken during night or day.

vii) No smoking or open flames be allowed near the blocked manholes being cleaned.

viii) The malba obtained on account of cleaning of blocked manholes and sewer lined should be immediately removed to avoid accidents on account of slippery nature of the malba.

ix) Workers should not be allowed to work inside the manhole continuously. He should be given rest intermittently. The Engineer-in-charge may decide the time up to which a worker may be allowed to work continuously inside the manhole.

x) Gas masks with oxygen cylinder should be kept at site for use of emergency.

xi) Air blowers should be used for flow of fresh air through the manholes. Whenever called for. Portable air blowers are recommended for ventilating the manholes. The Motors for these shall be vapour proof and of totally enclosed type. Non sparking gas engines also could be used but they should be placed at least 2 meters away from the opening and on the lowered side protected from wind so that they will not be source of friction on any inflammable gas that might be present.

xii) The workers engaged for cleaning the manholes/sewers should be properly trained before allowing to work in the manholes.

xiii) The workers shall be provided with Gumboots or non-sparking shoes, bump helmets and gloves, non sparking tools, safety lights and gas-masks and portable air blowers(when necessary). They must be supplied with barrier cream for anointing the limbs before working inside the sewer lines.

xiv) Workmen descending a manhole shall try each ladder step of rung carefully before putting his full weight on it to guard against insecure fastening due to corrosion of the rung fixed to manhole well.

xv) If a man has received a physical injury he should be brought out by the sewer immediately and adequate medical aid should be provided to him.

xvi) The extent to which these precautions are to be taken depend on individual situation and the decision of the Engineer in charge regarding the steps in this regard to be taken in an individual case will be final".

Sd/-

(D.C. BHATT)

Director General(Works)

SECTION OFFICER(SPECIAL)

Central P.W.D.

New Delhi.

Copy to:

Director of Audit, CWM, New Delhi and etc. Sd/- Section Officer.

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133

DELHI DEVELOPMENT AUTHORITY

No. EM 1(10)83/1736

Dated:- 7/2/86

Circular No...133

Sub:- Quarterly reports for works with estimated cost of Rs. 50,000/- and above.

It has been noticed in the past that the Quarterly report in respect of works with estimated cost less than Rs. 25000/- are received from different offices in pursuance of Circular No. 27 issued vide No. EM 1(10)83/4101 dated 11.7.83. In this connection your attention is invited to subsequent circular No. 102 of 1985 issued by E.M. vide No. E.M. 1(10)83/6394 dated 19.6.85 according to which the tenders for works more than Rs. 50,000/- are to be advertised in the News papers. Therefore, Zonal Chief Engineers are requested to send the quarterly returns for the works estimated to cost Rs.50,000/- and above in their Zones(duly consolidated at Zonal levels) henceforth in suppercession of earlier Circular referred to above. The report must reach this office by 15th of the month following the quarters in future. The returns for the quarter ending Dec.85 however, may be sent by 15.2.85.

E.E./SEs may send reports to their SE/CEs and consolidated reports at Zonal level may be sent to this office.

Director(Works)
D.D.A.

All Chief Engineers
with Spare copies for S.Es & E.Es.

No.12/9/85-A&C(DGW)

New Delhi, January, 86

MEMORANDUM

Subject:- Execution of "Deposit works" by CPWD-Realization of contribution.

A copy of Office Memorandum No.28012/98/84-W4 dated 17.12.1985 from Ministry of Urban Development is sent herewith for strict compliance by all concerned.

Sd/-
(A.S. SINDHU)
F.O. to D.G.(W),

Enclosure: as Above.

To

10. Engineer Member,DDA,Vikas Minar,New Delhi.

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No.23012/98/84-W4
Government of India
Ministry of Urban Development
(Works Division)

.....

New Delhi, dated the 17th Dec.

OFFICE MEMORANDUM

Subject:- Execution of "Deposit Works" by CPWD-Realization of contribution.

During last check of accounts of some Divisions of CPWD by Audit, it was observed that huge amount in excess of deposit received was spent by the CPWD Division and its recoveries from the concerned client Departments/Organisations was not effected. Such huge with-drawals from Government exchequer for expenditure on "Deposit Works" has been highlighted by the C&AG in his Report to the Public Accounts Committee for the year 1983-84.

2. In terms of Para 118 of CPWD Code, whenever a "Deposit Works" is to be carried out, the contribution should be realised before any liability is incurred on account of the work. In cases where the Ministry of Works and Housing (Now Urban Development) is satisfied that the money will be forthcoming when required, it may authorize the recovery from the contribution by suitable instalments on fixed dates. No interest will be allowed on sums deposited as private contribution for works.

Similar provision has been prescribed in Para 5 and 6, Section 3 of CPWD Manual Vol.II(1972 Edition).

3. DG(W), CPWD is requested to bring these instructions to the notice of all concerned for strict compliance. The Engineer incharge of the work shall ensure that in case of "Deposit Work

funds are always available and there should not be any withdrawal of funds from Government exchequer for such purposes.

Sd/-
(D.C. BHATT)
Section Officer(Special)

Director General of works,
Central P.W.D.,
New Delhi.

Copy to:-

1. All Chief Engineers in CPWD and etc.,

Sd/-
(D.C. BHATT)
Section Officer(Special)

OFFICE OF THE ENGINEER MEMBER

NO. 7. M/ (10383) 1889

Date. 12/2/86

Copy to All Chief Engineers. DDA

[Signature]
E.O. Ito E.M.
D.D.A.

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DELHI DEVELOPMENT AUTHORITY

No. 1110/83/2027

Dated:- 14/9/86

CIRCULAR NO. 134.....

Sub:- Sale of tender forms.

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It has come to the notice of undersigned that in some of the Divisions the tenders are not kept ready for sale to the contractors even upto the last date fixed for its sale. This is reported to be resulting into hooliganism and capturing of tender boxes. It may, therefore, be ensured in future that tender forms for sale should be kept ready immediately after the press advertisements appear in the Newspapers and NIT issued so that all the intending contractors could start purchasing the same immediately thereafter.

Any default in this regard if comes to the notice henceforth, shall make the concerned E.E. liable for action.


(J.K. VARSHNEYA)
ENGINEER MEMBER

1. All Chief Engineers, with spare copies for SEs & EEs under their control.
2. Director (MM) with spare copies for E.Es.
3. Director(Hort) with spare copies for Dy.Dir.(Hort.)

224 ————— 135

DELHI DEVELOPMENT AUTHORITY

No. Sm 1(10)83/2329

Dated 26/2/86

CIRCULAR NO 135

While covering the deep drains the pre-cast RCC slabs are provided at intervals for inspection and cleaning of the drains as and when required. It has been reported that in case of certain drains, either the pre-cast slabs have not been provided or these are not placed in position back after cleaning the drains. These open gaps are hazardous and prone to accidents.

It has also come to notice that in case of sewer lines the man-hole covers are also found removed or missing, and no action is taken to cover these man holes immediately. These open man-holes also can lead to accidents. It is, therefore, necessary that the man-holes are always kept covered with proper covers so that no such mishap takes place.

It is enjoined upon all Engineers to ensure that there should not be any such gap on deep covered drains and no man-hole should be left uncovered in order to avoid any mishap or accident.

The above instructions shall be followed very strictly.

(Om Prakash)
Director (Works)

1. All Chief Engineers.
2. All Supt. Engineers.
3. All Executive Engineers.

} through concerned
Chief Engineers

copy to file no Sm 3(11)81

DELHI DEVELOPMENT AUTHORITY

NO: EM2(11)83/Arbn/2444


136
Dt: 27/2/86

CIRCULAR NO. 136

In a number of cases, awards have been given by the Arbitrators in favour of contractors awarding them damages due to delay in the completion of work. In most of these cases, arbitrators have drawn conclusions that delay in the construction schedule is basically due to departmental delays. This aspect is not analysed fully at the time of sending arbitration award for taking decision of competent authority.

While processing the awards for obtaining sanction of competent authority, CES are requested to analyse the items of award given by the arbitrator on account of damages due to delay in completion of the work alongwith reasons for delay and give their recommendations for fixing the responsibility on the officials if any.

In order to have a close watch on the progress of the work, it is necessary that close monitoring of the progress of works on month to month basis is made in relation to the construction schedule prescribed in the contract. Necessary proformas in this regard have already been supplied to the Chief Engineers. If such a close monitoring is done adverse variations beyond a percentage should get highlighted in a variance statement which should be sent to E.M. so that the more pointed decision gets taken towards remedial steps. Such a course of action would go a long way to ensure that slippage in the construction schedule of schemes get substantially reduced. All Engineers are requested to follow these instructions very strictly.


(J.K. VAIDYA)
ENGINEER MEMBER

Copy to:

1. ALL Chief Engineers.